

WHITBY TOWN DEAL BOARD

DATE: FRIDAY 27TH MARCH 2020

TIME: 9.30AM UNTIL 11.30AM

VENUE: VIA VIDEO CONFERENCE – DETAILS IN EMAIL

AGENDA

1. APOLOGIES

- Rosie DuRose & Clare Harrigan, Beyond Housing
- Pam Dobson, WTC

2. MINUTES OF LAST MEETING (ATTACHED) AND MATTERS ARISING

- Register of Interest Forms
- Workplace

3. PROGRESS UPDATE / PRESENTATION FROM AECOM

- The Context
- The Vision
- The “BIG MOVES” interactive discussion with Aecom (what and where)
- Work plan and work stream champions

4. AOB

5. MEETING SCHEDULE

- **2pm Friday 24th April via video conference**
- 10am Friday 22nd May @ Green Lane Centre
- Provisional – Friday 19th June
- Provisional – Friday 17th July

WHITBY TOWN DEAL BOARD

WEDNESDAY 26TH FEBRUARY 2020

2PM @ THE PAVILION, WHITBY

DRAFT MINUTES

IN ATTENDANCE

CHAIR Gareth Edmunds GE Sirius Minerals	Richard Bradley RB SBC
Cllr Steve Siddons SS SBC	Cllr John Cummins JC Hawsker Cum Stainsacre Parish Council
Mike Greene MG SBC	Pam Dobson PD WTC
Alex Richards AR SBC	Cllr Linda Wild LW WTC
Richard Flinton RF NYCC	Kerry Levitt KLV SBC
James Farrar JF YNYER LEP	Clare Harrigan CH Beyond Housing
Dr John Field JFi Whitby Civic Society	David Stone DS CAVCA (from item 7)

SUMMARY OF ACTIONS

1. KLV to invite Board members to join communications site Workplace
2. KLV to invite a representative from the small business sector
3. KLV to circulate engagement calendar with minutes
4. **ALL – return Register of Interest Form to KLV by 28 February 2020**
5. AR to finalise the vision and themes with Aecom before the meeting on the 27th March 2020
6. **ALL – to begin to identify suitable Officers/members of staff that could sit on a project teams/task & finish groups to move forward project ideas.**

1. Apologies

Peter Campey, MHCLG
Trevor Mitchell, Historic England

Barry Harland, Whitby Seafoods
Mel Bonney-Kane, CAVCA
Rosie Du-Rose, Beyond Housing
Ian Vasey, Port Authority SBC
Simon Riley, Caedmon College
Robert Goodwill MP
Paul Fellows, NYMNPA

2. Minutes of Last meeting & matters arising

Minutes of the meeting held on Friday 17th January 2020 agreed as a true record.

Matters arising

- Communications

The LEP already uses a communication tool called WorkPlace which can be used to share messages and documents either via an app or on a computer desktop. The LEP have offered to host a communications group for both the Whitby and Scarborough Towns Boards.

The Board agreed to move forward with workplace.

- Board Membership

The list of current Board Members was circulated with the agenda pack.

The Principal of Caedmon College was invited to join the Board. Caedmon College have just merged with Eskdale School to form a new partnership – Whitby Secondary Partnership. The Chair of this Partnership will join the Whitby Town Deal Board and the Heads from each school will attend Board meetings in an advisory capacity on a rotating basis.

Communication is ongoing with The Environment Agency regarding a representative attending Board meetings.

A small business representative still needs to be identified and invited. Recommendations were requested from the Board. Suggestions put forward included, the Whitby & District Tourism association, Church Street traders or the Federation of Small Businesses.

3. Register of Interests

The Chair requested that Board Members return their Register of Interest by Friday 28th February.

4. Terms of Reference and Code of Conduct

No comments received on the Terms of Reference or Code of Conduct. However, changes will be made in line with comments received at the Scarborough Towns Board.

5. Election of Deputy Chair

BH from Whitby Seafoods nominated himself for the role of Deputy Chair by proxy through AR. The nomination was proposed by LW and seconded by PD.

The Board agreed to appoint BH Deputy Chair.

6. Visioning Session

The visioning session for Whitby went extremely well. A number of key themes came out from the session which were;

- Build on the Maritime Heritage of the town and establish a Maritime Training Centre
- Provide super-fast digital connectivity in the town
- Establish low carbon and renewable energy initiatives

The Board needs to ensure that any new education facilities complement the existing provision within Whitby. Links also need to be established with the Scarborough Towns Board i.e. Coventry University

Ideas for projects / interventions put forward at the Board meeting included

- An additional footbridge
- Interactive parking scheme
- Additional park and ride site at the Abbey Headland.
- Electric buses
- Electric car charging points
- Business space located close to the train station

7. Work programme

AR outlined the work programme

April – June 2020 - consultants Aecom will pull together the vision and initial ideas developing them into priority actions

June – July 2020 - ideas will be refined and turned into interventions/projects

July 2020 – draft Whitby Town Investment Plan presented to the Board

September 2020 – final Whitby TIP submitted

As the work develops task and finish groups will be established to work up the projects and schemes.

A series of engagement dates have been established for the next few months and will be circulated to the Towns Board with the minutes.

Board members are invited to submit any information from engagement sessions they hold with their respective stakeholders into SBC and Aecom. SBC are currently running a Build a Better Borough campaign with residents which will also feed into the Towns Fund process. The LEP will feed in any information they have from the Industrial Strategy consultation.

WTC are starting to engage with the community more, pushing out the message and will also raise at the Town assembly.

AR and Aecom to finalise the themes by the next Board meeting on the 27th March 2020 and Board members to begin to identify officers, members of staff that can form part of any project task and finish groups.

The Board needs to consider links with Redcar for employment and transport infrastructure because they are part of the employment corridor with Whitby.

8. AOB

SBC will procure a media agency, Four Tigers, to carry out a media campaign and raise awareness of the #MyTown campaign

LW asked for an update on the invitation to the Secretary of State. The Board agreed that a visit would be best arranged once the themes had been established and project work was progressing.

The Rt Hon Gavin Williamson CBE has written to the Association of Colleges advising them to actively get involved with the Town Deal Board process.