

# WHITBY TOWN DEAL BOARD

FRIDAY 1<sup>ST</sup> OCTOBER 2021

10AM VIA ZOOM VIDEO CONFERENCE

## MINUTES

### IN ATTENDANCE

<b>CHAIR</b> Barry Harland <b>BH</b> Whitby Seafoods	Tricia Kane <b>TK</b>
Mike Greene <b>MG</b> SBC	Andy Carter <b>AC</b> SBC
Matt Parsons <b>MP</b> Anglo American	Chris Burrows <b>CB</b> SBC
Michael King <b>MK</b> WTC	Matt O'Neil <b>MO</b>
Cllr Linda Wild <b>LW</b> WTC	Richard Marr <b>RM</b> NYCC
Alex Richards <b>AR</b> SBC	Leigh Brand <b>LB</b> SBC
Helen Jackson <b>HJ</b> SBC	Kerry Levitt <b>KLV</b> SBC
Mel Bonney-Kane <b>MBK</b> CaVCA	Ellis Cooper <b>EC MINUTES</b> SBC

### Summary of actions arising from the meeting

- Members to return Register of Interest form if not already done so
- HJ to invite Broomfield's Farm to give an update at the next meeting

#### 1. APOLOGIES

- Robert Goodwill | MP
- Marc Cole | SBC
- Paul Fellows | NYMNPA
- James Farrar | NYCC

#### 2. DECLARATIONS OF INTEREST

2.1 None

2.2 KLV reminded Members to return their register of interest forms prior to the next meeting.

### **3. MINUTES OF LAST MEETING AND MATTERS ARISING**

3.1 Minutes of the meeting held on Friday 1<sup>st</sup> October 2021 agreed as a true record.

3.2 MK requested an update on the Governance Paper. SBC's Legal Services are still preparing. It will be an open paper available on the Council's website but will also be circulated to the Board when complete

3.3 All Board members reminded to complete an up to date Register of Interest Form, Form to be circulated to the Board when complete.

### **4. APPOINTMENT OF A NEW VICE CHAIR**

4.1 LW nominated MP for position of Vice Chair. Mike Greene seconded this nomination. MP accepted the nomination and The Board agreed to appoint MP as Vice Chair of the Whitby Town Deal Board

### **5. TOWNS FUND PROGRAMME OVERVIEW**

5.1 HJ led a presentation on an overview of the Towns Fund Programme and gave a brief update on the stage each project was at.

5.2 All Town Fund programmes are progressing to Full Business Case (FBC). However there is increased pressure on the timescale for completion of a few of the FBC's with Submission deadlines being brought forward and the time taken to allow for a local project assurance and approvals. MK requested clarification on the level of risk for each of the projects and if contingencies were in place to mitigate movement in the dates. MK also enquired if the team had considered a stakeholder matrix.

HJ advised that the programme team were working closely with the project leads and implementing plans to ensure all the FBCs will be completed on time. HJ to investigate conducting a piece of work on stakeholders

LW expressed concern there hasn't been a lot of updates from the Broomfield Farm project since the initial working group HJ to invited the project lead to provide an update and address concerns at the next Board Meeting,

5.3 LB provided more detail on the Whitby Maritime Training Hub project. Currently speaking with training providers who may be interested in expanding provision. Identifying what can be delivered and the aspects businesses want: Health and

Safety, Engineering, Maritime influence. AECOM are looking at the demand for the courses as part of the feasibility study. LB will share the viability assessment soon as made available.

- 5.4 BH queried back up FBC's. HJ and PK advised the change process it can go through but it is not guaranteed.

## **6. TRIAL PEDESTRIANISATION SCHEME PROJECT UPDATE**

- 6.1 RM gave a verbal update on the experimental closure of the swing bridge. 400 consultation responses received to date providing roughly 50/50 positive to negative ratio. The closure has now reverted to weekends only which will be monitored over the next few months. A few issues have been recorded with the scheme. It was recognised the turning area in Tin Ghaut carpark needs work.

LW expressed that the closure has caused a lot of issues in the area which need addressing if the scheme was to be made permanent.

- 6.2 BH asked for WTDB representation in the development of the business case for the Pedestrianisation of the public realm project of the swing bridge and harbour side. NYCC were receptive to that and agreed it would be of benefit as part of the engagement requirement.
- 6.3 MK questioned the longevity of the bridge and if it was due to be replaced, could a new bridge alleviate the issues with pedestrians. RM advised the bridge has been refurbished and there are no plans to replace within the next 10-15years.

## **7. CLARIFICATION OF PROJECT SUNSHINE**

- 7.1 AR explained that Project Sunshine is a short term programme of investment for improvement to the appearance of the principal towns of the Borough: Scarborough Filey and Whitby. The reference on SBC website to the Whitby Town Deal Board was a typing error and it should have stated Whitby Town Council. This has now been amended.
- 7.2 An officer has been allocated to help develop the project for Whitby with the town Council.

## **8. A.O.B**

- 8.1 MBK provided an update on the Wild Eye Project. Following comments previously around the project engaging with the community, the wild eye project team have worked with CaVCA and engaged Juneau projects to facilitate workshops to create a

piece of art that raises the awareness of climate change. The team have developed an idea to create 3 benches. The benches will be visual and tactile so they will look and feel good. There will be 2 consultation meetings in October.

8.2 MK advised to contact the Wayfinding project over the proposed site locations because it is believed they have identified the bottom of the 199 steps for a wayfinding point.

8.3 MK queried using the SBC branding on the Whitby wayfinding signage in light of the upcoming LGR and felt the signage needed to be more unique for Whitby. MG stated that because it is SBC infrastructure it will carry the SBC logo as well as the logos of the funding body. The digital kiosks will carry pictures of Whitby.

## **9. DATE OF NEXT MEETING**

**THURSDAY 16<sup>TH</sup> DECEMBER @ 13:00PM**