

WHITBY TOWN DEAL BOARD

THURSDAY 16TH DECEMBER 2021

9:30AM VIA ZOOM VIDEO CONFERENCE

DRAFT MINUTES

IN ATTENDANCE

Chair Barry Harland BH Whitby Seafood	Sandra Turner ST Agenda Item 4 ECC
Vice Chair Matt Parsons MP Anglo American	Liz Sheard LS Agenda Item 4 ECC
Nick Edwards NE SBC	Janet Deacon JD Agenda Item 5 SBC
Cllr Linda Wild LW WTC	Daniel Starkey DS Agenda Item 6 SPAWFORTH
Michael King MK WTC	Luke Axe LA Agenda Item 6 Keyland
Alex Richards AR SBC	Nigel Robson NR Agenda Item 6 MCI Developments
Helen Jackson HJ SBC	Beth McQue BM Agenda Item 6 Keyland
John Field JFD Whitby Civic Society	Adam Hussein AH Agenda Item 6 Keepmoat Homes
Mel Bonney-Kane MBK CaVCA	Rob Harbourne RH Agenda Item 6 Sanctuary Housing
Liz Small LS NYCC	Vicky Penn VP Agenda Item 6 Sanctuary Housing
Cllr Steve Siddons SS SBC	Carl Gavaghan CG SBC
Chris Burrows CB SBC	Kerry Levitt KL SBC
Paul Fellows PF NYMNPA	Leigh Brand LB SBC
Matt O'Neil MO NYCC	Kelly Rose KR SBC
James Farrar JF NYCC	Ellis Cooper EC Minutes SBC

ACTIONS

- **HJ to produce a risk register for all projects.**
- **HJ to circulate Towns Fund Programme update.**
- **EC to discuss with BH and HJ if next meeting should be in two halves.**

1. APOLOGIES

- Mike Greene, SBC
- Marc Cole, SBC
- Richard Flinton, NYCC
- Robert Goodwill, MP
- Tricia Kane, BEIS
- Rosie Du Rose, Beyond Housing

2. DECLARATION OF INTERESTS

None.

3. MINUTES OF LAST MEETING AND MATTERS ARISING

3.1. Minutes of the meeting held on the 1st October 2021 agreed as a true record.

3.2. MK queried if the governance report had been circulated from item 3.2. BH stated it was circulated 3rd November. EC to recirculate.

3.3. BH enquired if anyone from the Board had engaged with NYCC regarding the pedestrianisation scheme. No one has engaged yet.

4. EASTSIDE COMMUNITY HUB

4.1. ST AND LS presented the Full Business Case (FBC) for the Eastside Community Hub and the benefits it will provide for Whitby and the community.

4.2. JF queried the fiscal risks of the project and who will be liable if the project fails. ST states that the scope of the project is being monitored closely and that contingency plans are in place.

4.3. JF also enquired if phase two of the project needed scaling back, would it have an impact on the delivery of the project. KR advised that with scenario planning there will be a default position to fall back on that would still deliver the outcomes and benefits.

4.4. LS questioned if the timescale of the project is viable with funding from Sport England only available for one year and when it will be going to planning. ST stated she doesn't see timescales being an issue and that planning permission has been submitted but is now dependent on Scarborough Borough Council.

4.5. MK queried the financial figures as the summary states £820,000 but table E10/11 has it at £1.2 million down for optimism bias. KR clarified that the scope before funding was £1.2 million but due to the Towns Fund allocation, the scope has been reduced to £820,000. The document will be updated before finalised.

4.6. MK questioned if the governance is with the Boxing Club or ECC. ST confirmed it is with ECC.

ST and LS leave the meeting.

4.7. HJ clarified that SBC are the accountable body therefore no money can be released to ECC unless SBC are confident that the conditions have been met and the outcomes will be delivered.

4.8. KR will circulate the revised Business Case moving forward.

4.9. The Board unanimously agreed to the Eastside Community Hub project progressing under the same condition SBC have applied.

5. WHITBY WAYFINDING

5.1. JD presented the FBC for the Whitby Wayfinding project.

5.2. SS queried how well the Wi-Fi connectivity works and how this will impact aspects of the project, the app, and how it will be publicised. JD confirmed that the app will be tested before it goes live with the free Wi-Fi provided by NYCC but the trails can be downloaded and used offline. It will be publicised through a marketing campaign with local businesses.

5.3. JF questioned the ease of updating the physical signs. JD stated that they are posters behind glass so are easy to update.

5.4. JFD queried the size and quantity of the monoliths included in the plan. JD stated that all locations have been looked at with NYCC in terms of pedestrian congestion and advice was taken from placemarque on the monolith size to ensure usability by all.

5.5. CH enquired the future management and revenue support of the monoliths and if local business would make a contribution. JD confirmed that the monoliths can be used as a revenue stream through sponsorship from businesses.

5.6. LW asked for clarification on the need to have SBC branding on the monoliths. JD clarified that due to SBC being one of the funding partners SBC branding has to be on it.

JD left the meeting

5.7. BH proposed that the Board support and recommend the FBC for submission to DLUHC. The Board unanimously agreed.

6. BROOMFIELDS FARM

Clare Harrigan declared an interest in this item and left the meeting

6.1. AH led a collaborative presentation updating on the progress of the Broomfield's Farm business case.

6.2. LW queried what the proposed plan was to consult with parties able to buy the houses. VP stated that a proportion are aimed as either shared ownership or through housing associations, not second homes. RH confirmed that there is criteria for local ownership.

6.3. MK questioned if car club parking is within the plan. NR confirmed that a car club is included and will work with the community to help it stand as its own entity.

6.4. PF states that the Towns Fund is genuinely needed and is not something that could be sourced from a developer.

7. TOWNS FUND PROGRAMME UPDATE

7.1. Due to the meeting over running, HJ's presentation will be circulated with the minutes.

8. A.O.B

8.1. No A.O.B

9. DATE OF NEXT MEETING

9.1. 17th February @ 1PM