

WHITBY TOWN DEAL BOARD

DATE: FRIDAY 14th AUGUST 2020

TIME: 2PM UNTIL 4PM

VENUE: VIA ZOOM VIDEO CONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/82946568627?pwd=R1dROXJ2Umo1VXIDNEc1SHNZOHNBUT09>

Meeting ID: 829 4656 8627

Passcode: 134355

AGENDA

1. APOLOGIES
2. MINUTES OF LAST MEETING (ATTACHED) AND MATTERS ARISING
 - Fast track projects
3. WHITBY WILD EYE – 10MIN PRESENTATION FROM ALICE SHARP | INVISIBLE DUST
4. UPDATE ON DEVELOPING PROJECTS – PROGRESS PRESENTATION FROM AR
5. PROGRAMME & ENGAGEMENT SCHEDULE – AECOM
 - Check & Challenge Session – w/c 31st August
 - Member briefings – w/c 31st August
 - Public engagement (EA)
 - Board and Cabinet sign off and submission – October 2020
6. VISIONING
 - To agree the vision for Whitby
7. AOB
8. MEETING SCHEDULE
 - Proposed;
 - 10am Friday 25th September 2020
 - TBC 2pm Friday 9th October 2020

WHITBY TOWN DEAL BOARD

FRIDAY 17TH JULY 2020

10AM VIA ZOOM VIDEO CONFERENCE

DRAFT MINUTES

IN ATTENDANCE

CHAIR Gareth Edmunds GE Anglo American	Clare Harrigan CH Beyond Housing
James Farrar JF YNYER LEP	Robert Goodwill MP RG
VICE CHAIR Barry Harland BH Whitby Seafoods	Mel Bonney-Kane MBK CAVCA
Richard Bradley RB SBC	Paul Fellows PF NYMNPA
Alex Richards AR SBC	Cllr Linda Wild, LW WTC
Richard Flinton RF NYCC	Rosie DuRose RDR Beyond Housing
Cllr Steve Siddons SS SBC	Patricia Kane PK BEIS
Mike Greene MG SBC	Kerry Levitt KLV MINUTES SBC
Michael King MK WTC	Gareth Brown GB Aecom
Dr John Field JFi Whitby Civic Society	Ed Asquith EA Four Tigers Media
Becky Mathers BM Aecom	Matt Joseph MJ SBC
Dan Maher DM Aecom	Liz Small LS NYCC
Billa Duggal BD SBC	Vicky Bolton VB SBC

SUMMARY OF ACTIONS

- KLV to arrange a 'check and challenge' session
- KLV to upload project proformas to Workplace
- AR to work up the projects for Fast track funding and circulate to the Board
- EA to arrange a press release on shortlisted projects

1. APOLOGIES

Pen Cruz, Whitby Secondary Partnership
Ian Vasey, SBC
David Bowe, NYCC

2. MINUTES OF LAST MEETING & MATTERS ARISING

2.1 Minutes of the meeting held on Friday 19th June 2020 agreed as a true record.

2.2 No matters arising.

3. DELIVERY PARTNER SUPPORT

3.1 AR, BM and GE met with the with the Delivery Partner Support agency, Nichols, who have been appointed by Government to work with all towns shortlisted for Towns Fund funding. Aecom are already providing most of the role that is available from the agency so little support is needed at this stage. They will be able to provide a critical eye to the Town Investment Plan once completed though and can support afterwards when at the stage of delivering the projects.

PK added that the agency have a big network of experts in the field that the Board can call upon and towns are seen as a big partnership across the country so best practice can be shared.

4. UPDATE ON EMERGING PROJECTS FROM AECOM

4.1 GB delivered a presentation around the detailed guidance received from Government on the criteria for a Town Investment Plan and the projects that have come forward from each work stream.

4.2 The Towns Fund is not a competitive process and all Towns could be awarded up to £25m based on a strong Town Investment Plan. The fund is 90% capital with any revenue spend having to go towards bringing a capital project forward.

4.3 Once bids are submitted, three scenarios could occur;

- All projects in the Town Investment Plan awarded
- Only some of the projects will be awarded
- Town Investment Plan rejected

If the Town Investment Plan is rejected, Whitby will get one more chance to resubmit by March 2021.

If the Town Investment Plan is successful, Heads of Terms will be offered and the Board will have 1 year to develop full Business Plans.

- 4.4 Aecom have received a template detailing criteria to complete for each project put forward. Each project will be scored against Strategic Fit (Towns Fund, LEP priorities & SBCs Building a Better Borough) and assurances (deliverable, sustainable, potential for match funding).
- 4.5 MK asked if the Pavilion could be picked up as part of the masterplan for Whitby. RB advised it is a rapidly moving situation and he would pick up outside of the Board meeting.
- 4.6 The Board held a discussion around the projects submitted and RF raised concern that the Board has not received a great deal of detail on each of the projects. The Board agreed that a Task Group for a 'check and challenge' session be arranged to better understand the shortlisted projects and the proformas will be uploaded on to Workplace.

5. FASTTRACK PROJECTS

- 5.1 SBC has received a letter from MHCLG offering Whitby the opportunity to bid for £500k to deliver 'shovel ready' schemes within the current financial year. This £500k is additional to the £25m Towns Fund pot. The scheme/s must be a stand-alone scheme completely delivered by March 2021 and contribute to the emerging TIP.
- 5.2 AR presented a shortlist of potential projects that could be considered;
 - Whitby Swing Bridge and pedestrian improvements
 - Whitby Wild Eye
 - Whitby Sculpture Trail Phase 2
 - Whitby WiFi

The Board needs to submit the chosen scheme/s by Friday 14th August 2020.

- 5.3 MJ provided further background information on the Whitby Sculpture Trail.
- 5.4 The Board held a discussion around the proposed shortlisted projects and agreed to explore the pedestrian improvements around the Swing Bridge and an amalgamation of the Whitby Wild Eye / Sculpture Trail. AR will now work these projects up and circulate to the Board via email for final sign off before submission.

6. COMMUNICATIONS UPDATE

- 6.1 EA and BM delivered a presentation on the combined comments received through the Towns Fund website and public engagement exercises carried out.
- 6.2 EA will now draft a release to gather comments on the specific projects identified.

7. AOB

- 7.1 GE asked if the proposed Devolution would affect the Towns Fund process. RF advised that the process won't affect the Town Deals.

8. SCHEDULE OF MEETINGS

- 2pm Friday 14th August @ via Zoom
- PROVISIONAL 10am Friday 11th September @ TBC