

Items For Office Use	
Licence Number	
Fee Paid	
Receipt No	
Date Licence Issued	

The Licensing Authority  
 Scarborough Borough Council  
 Town Hall  
 St Nicholas Street  
 Scarborough  
 YO11 2HG



*A great place to live, work & play*

**Application for Transfer of a  
 Hackney Carriage/ Private Hire Vehicle Licence  
 Town Police Clauses Act 1847  
 Local Government (Miscellaneous Provisions) Act 1976**

**PLEASE NOTE – SECTIONS 1 - 5 OF THIS FORM ARE TO BE COMPLETED BY THE  
 PROPOSED LICENCE HOLDER(S)**

**SECTIONS 6 - 8 TO BE COMPLETE BY CURRENT LICENCE HOLDER(S)**

Type of vehicle (please tick)	
Private Hire	
Hackney Carriage	
Current Plate number	

1. Vehicle Details	
Vehicle registration number	
Date first registered	
Make	
Model	
Body style	
Colour	
Engine capacity	
Fuel type	
Number of passenger (excluding driver)	
Is the vehicle adapted to carry wheelchairs?	

2. Proposed New Licence Holder	
<b>TITLE</b> (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname	
Forenames	
<b>ADDRESS</b>	
<b>Post town</b>	<b>Post code</b>
<b>CONTACT DETAILS</b>	
Daytime	
Evening	
Mobile	
Fax	
Email	

<b>ADDRESS</b> (for correspondence associated with this application if different to the address above)	
<b>Post town</b>	<b>Post code</b>
<b>CONTACT DETAILS</b>	
Daytime	
Evening	
Mobile	
Fax	
Email	

3. Details of Proposed New Proprietor(s) or Part Proprietor(s) if any		
<p>I (put your name) ..... declare that I am the proprietor of the vehicle described above as defined by Section 80 of the Local Government (Miscellaneous Provisions) Act 1976 and Section 40 of the Town Police Clauses Act 1847 and the following are the names and home address of every proprietor or part proprietor of the said vehicle or person concerned either solely or in partnership with any other person in keeping, employing or hiring of the vehicle: -</p>		
Name	Address	Nature of Association**
1		
2		
3		

\*\* Please state if proprietor and/or part proprietor and/or driver

4. Declaration by Proposed New Licence Holder	
<p>You are reminded that to knowingly or recklessly make a false statement or omit any material particular from this application or any document submitted with it is an offence punishable on conviction by a fine or imprisonment.</p> <p>I declare that the answers given in this application are true to the best of my knowledge and belief and that I am the proprietor of the vehicle described above as defined in Section 80 of the Local Government (Miscellaneous Provisions) Act 1976 and Section 40 of the Town Police Clauses Act 1847.</p>	
<b>Signed:</b>	
<b>Date:</b>	
5. Checklist – You must enclose the following information (please tick)	
<b>Appropriate Fee</b>	
<b>Valid Insurance Certificate</b>	
<b>Vehicle Registration Document</b>	
<b>Proof of ownership</b>	
<b>Current Vehicle Licence issued by SBC (Paper Copy)</b>	

6. Current Licence Holder(s)	
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname	
Forenames	
ADDRESS	
Post town	Post code
CONTACT DETAILS	
Daytime	
Evening	
Mobile	
Fax	
Email	

7. Details of Current Proprietor(s) or Part Proprietor(s) if any			
	Name	Address	Nature of Association**
1			
2			
3			

8. Declaration by Current Licence Holder and Proprietor(s) or Part Proprietors(s) (if applicable) to Transfer of Vehicle Licence to _____ (Name of Transferee)			
Signed:		Date:	
Signed:		Date:	
Signed:		Date:	
Signed:		Date:	

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see <http://www.scarborough.gov.uk/default.aspx?page=13544> or contact Rachel Hartley on 01723 232402

**Notes:**

**Section 40 – Town Police Clauses Act 1847**

In accordance with Section 40 of the Town Police Clauses Act 1847, as amended by Section 92 of the Criminal Justice Act 1967 and Sections 46 and 76 of the Local Government (Miscellaneous Provisions) Act 1976, before any Hackney Carriage Licence is granted an application for the same shall be made and signed by the proprietor or one of the proprietors of the hackney carriage in respect of which such licence is applied for; and in every such requisition shall be truly stated the

name and surname and place of abode of the person applying for such licence; and of every proprietor or part proprietor of such carriage, or person concerned, wither solely or in partnership with any other person in the keeping, employing or letting to hire of such carriage, and any person who is not concerned as aforesaid in the keeping, employing or letting to hire of such carriage, and also any person who willfully omits to specify truly in such a requisition as aforesaid the name of any person who is a proprietor or part proprietor of such carriage, or who is concerned as aforesaid in the keeping, employing or letting to hire of such carriage, shall be liable to a penalty.

**Section 80 (definition of proprietor) of The Local Government (Miscellaneous Provisions) Act 1976**

'Proprietor' includes a part-proprietor and, in relation to a vehicle which is the subject to a hiring agreement or hire-purchase agreement, means the person in possession of the vehicle under that agreement.

**Acceptable forms of proof of ownership**

1. A bill of sale which is dated, contains the full name and address of the seller, the purchaser and a full description of the vehicle including make, model and registration number.
2. A Hire Purchase Agreement which is dated, contains the details of the vehicle and the full details of the person(s) to whom the agreement applies.
3. A lease agreement containing full details of the vehicle, the lessee and the lessor.