

# SCARBOROUGH TOWN DEAL BOARD

WEDNESDAY 26<sup>th</sup> FEBRUARY 2020

10AM @ THE TOWN HALL, ST NICHOLAS STREET, SCARBOROUGH

## MINUTES

### IN ATTENDANCE

CHAIR David Kerfoot MBE DL <b>DK</b> YNYER LEP	Richard Bradley <b>RB</b> SBC
Cllr Steve Siddons <b>SS</b> SBC	David Stone <b>DS</b> CAVCA
James Farrar <b>JF</b> YNYER LEP	Cllr James Stockdale <b>JS</b> Seamer Parish Council
Mike Greene <b>MG</b> SBC	Jackie Mathers <b>JMa</b> ( <i>via telephone conferencing</i> ) CU Coventry Scarborough
Alex Richards <b>AR</b> SBC	Liz Hayton <b>LH</b> CU Coventry Scarborough
Richard Grunwell <b>RG</b> Scarborough Business Ambassadors	Cllr Jennifer Kelly <b>JK</b> Cayton Parish Council
Sue Anderson-Brown <b>SAB</b> Scarborough Town Centre Strategy Team	Katherine Fielding <b>KF</b> , Clerk Cayton Parish Council
Cllr Reg Towse <b>RT</b> Newby & Scalby Parish Council	Jools Marley <b>JM</b> , Clerk Newby & Scalby Parish Council
Caroline Routh <b>CR</b> COAST	Kerry Levitt <b>KLV</b> SBC
Richard Flinton <b>RF</b> NYCC	Steve Bromham <b>SB</b> Save 9
Clare Harrigan <b>CH</b> Beyond Housing	Mark Williamson <b>MW</b> English Heritage
Lee Kilgour <b>LK</b> Scarborough UTC	

### SUMMARY OF ACTIONS

- KLV to liaise with the LEP to arrange membership of Workplace for the Board
- **ALL** – to return completed and signed Register of Interests form by 11.3.2020
- KLV to circulate the engagement schedule with the minutes
- KLV to invite a suitable tourism representative to attend the Board.

- KLV to amend Terms of Reference and Board Membership documents

## **1. Apologies**

Gareth Edmunds, Sirius Minerals  
Cllr Roberta Swiers, Cayton Parish Council  
Rosie Du-Rose, Beyond Housing  
Robert Goodwill MP  
Peter Campey, MHCLG  
David Warner, COAST

## **2. Minutes of Last meeting and matters arising**

Minutes of the meeting held on Friday 17<sup>th</sup> January 2020 agreed as an accurate record.

- Communications

The LEP have a system that they already use called Workplace and offered to host the communications group for both the Scarborough and Whitby town Deal Boards. SBC to liaise with the LEP to get Members added to the group.

- Board Membership

SB accepted the invitation to join the Board as the Digital representative. An invitation has been sent to the Environment Agency which is yet to be accepted and confirmed. A suitable tourism sector rep is still to be identified and invited. Suggestions put forward included the Tourism Advisory Board or the owner and manager of the Wrea Head Hotel, Scarborough.

Amendment to Board Membership list required to include the Parish Clerks and other advisory officers as non-voting members within the document.

## **3. Register of Interests**

Members to return the Register of Interests Form within two weeks of the meeting i.e. Wednesday 11<sup>th</sup> March 2020.

## **4. Terms of Reference and Code of Conduct**

Amendments required to the Terms of Reference Document;

- Inclusion of a reference to the Town Centre Strategy Team and the links between the Town Deal Board

- Rewording of section 1.2, c), II – expand upon equality and diversity in line with SBC Equality and Diversity Policy
- Amendment to section 1.4 – Chairman to become Chair in line with the rest of the document

## **5. Election of Deputy Chair**

JF nominated himself for position of Deputy Chair. Proposed by SAB and seconded by MG.

The Board agreed to appoint JF Deputy Chair.

## **6. Update on visioning session held on the 24<sup>th</sup> February 2020**

AR provided an update on the visioning session for members of the Board who were not present.

Key themes emerging included;

- Raising aspiration & education
- Attracting and supporting young people
- Carbon neutral interventions
- Digital and creative technologies

The Board agreed that Scarborough needed a USP (unique selling point) that stood Scarborough out from other towns.

Ideas included;

Sport & Leisure – top class sporting events  
 Oliver's Mount Racing  
 Scarborough's natural assets  
 Walking & cycling routes  
 Digital maker space / Fab Lab

SBC are working with consultants Aecom to build the vision and produce the Town Investment Plan.

## **7. Work Programme**

AR outlined the upcoming work programme;

February - April 2020; Aecom to set the context, firm up the vision and interventions required.

April - June 2020; ideas and interventions developed, feasibility work and costings carried out. Project teams established to lead on work.

July 2020 – outline Scarborough Town Investment Plan (TIP) presented to the STDB

September 2020 – TIP submission

A timetable of upcoming engagement sessions has been produced which will be circulated with the minutes.

YNYER LEP will share data received during the creation of the Local Industrial Strategy

SBC will also feed in data received from the Building a Better Borough engagement sessions.

Newby & Scalby are holding a Community Engagement Day on the 21<sup>st</sup> March which can also feed in to the TIP.

The Chair has already had a conversation with the Northern Powerhouse Minister, Simon Blake MP to raise awareness of Scarborough.

GCHQ want to increase their presence in the North. What role can Scarborough play in that? GCHQ could be invited as part of a digital project group.

## **8. AOB**

The Chair emphasised the importance to see the Town Investment Plan as a collaborative document. The Board needs to work closely together to produce as strong as bid as possible and to ensure the timetable is kept to for submission.