

# SCARBOROUGH TOWN DEAL BOARD

FRIDAY 17<sup>th</sup> JANUARY 2020

12.30pm @ TOWN HALL, SCARBOROUGH

## NOTES OF MEETING

### IN ATTENDANCE

Cllr Steve Siddons <b>SS</b> SBC	David Stone <b>DS</b> CAVCA
James Farrar <b>JF</b> YNYER LEP	Cllr James Stockdale <b>JS</b> Seamer Parish Council
Mike Greene <b>MG</b> SBC	Jackie Mathers <b>JMa</b> CU Coventry Scarborough
Alex Richards <b>AR</b> SBC	Liz Hayton <b>LH</b> CU Coventry Scarborough
Rosie Du-Rose <b>RDR</b> Beyond Housing	Cllr Roberta Swiers <b>RS</b> Cayton Parish Council
James Goodall <b>JG</b> Scarborough Town Centre Strategy Team	Katherine Fielding <b>KF</b> , Clerk Cayton Parish Council
Cllr Reg Towse <b>RT</b> Newby & Scalby Parish Council	Jools Marley <b>JM</b> Newby & Scalby Parish Council
Caroline Routh <b>CR</b> COAST	Kerry Levitt <b>KLV</b> SBC
Richard Flinton <b>RF</b> NYCC	Gareth Edmunds <b>GE</b> Sirius Minerals

### APOLOGIES

Richard Bradley, SBC

Robert Goodwill MP

Peter Campey, MHCLG

David Kerfoot MBE DL

Richard Grunwell, Scarborough Business Ambassadors

Sue Anderson-Brown, Scarborough Town Centre Strategy Team

David Warner, COAST

Eastfield Town Council

Osgodby Parish Council

Mel Bonney-Kane, CAVCA

## SUMMARY OF ACTIONS

- AR/KLV to circulate Nolan Principles to Board members with the minutes
- AR/KLV to circulate draft Terms of Reference and Code of Conduct documents ahead of the next meeting
- AR/KLV to circulate presentation slides with the minutes
- KLV to liaise with the Chair to set a schedule of meetings for the coming months
- AR/KLV – to organise a workshop with an external facilitator to identify the Key Themes for the Investment Plan
- **ALL** – to identify stakeholder groups and the best way to engage with them
- **ALL** – to nominate suitable Officers/members of staff that could sit on a Project team/s to support AR and the SBC team once key themes have been identified
- AR/KLV to circulate details on the #mytown campaign
- AR/KLV to pull together a paper on the current investment levels in the Borough.
- KLV to investigate group communication options

Round table introductions.

### 1. Town Deals and the Town Deal Board

AR gave a presentation to the Board on the Towns Fund, the Town Deal process and what is required for each town of Scarborough and Whitby. The slides from the presentation will be circulated with the minutes.

AR informed the Board that central Government have set a number of conditions for the operation of the Board, these include;

- Members adhering to the Nolan Principles – these will be circulated with the minutes
- The Board must have published Terms of Reference and Code of Conduct documents – draft documents will be circulated prior to the next meeting for comment and signed off at the next Board meeting
- Conflicts of Interests must be declared at meetings.

AR informed the Board that consultants ACom have already been procured as part of the Future High Streets Fund work and will also be working on the wider Investment Plan for Scarborough.

RT – Newby and Scalby Parish has an aging population with a lot of elderly living alone. This is a serious issue within the Parish and needs to be catered for in any plans.

MG – this is an opportunity to create a broader picture for Scarborough, not just from the Towns Fund but the whole investment into the town.

JM – A64 infrastructure needs to be in place in order to help achieve any investment plans

RF – The Towns Fund will not be sufficient enough funding to dual the A64 but the Investment Plan needs to align with other opportunities such as Devolution and can be used as a tool to lobby central Government for improvements to the A64

GE – connectivity is a big issue for Scarborough to get people to good jobs. Schools are also a big issue – people want good schools for their children. A flagship project at the heart of our proposals would send a positive message to our government Ministers.

MG – arts, tourism and heritage are worth looking at

## **2. Election of Chair of the Board**

AR advised the Board that the recommendation from Government is that the Chair of the Board is from the private sector.

JF nominated David Kerfoot for Chair in his absence. This was seconded by GE.

David Kerfoot has a business background and is the current Chair of the York, North Yorkshire and East Riding Local Enterprise Partnership. He is the Deputy Lieutenant for North Yorkshire and will become the High Sheriff of North Yorkshire for 2020/21.

The Board agreed to appoint David Kerfoot DL Chair of the Scarborough Town Deal Board.

CR asked how the decisions were made with which stakeholders invited. AR informed the Board that Government provided a list of stakeholders/partners that must be included on the Board such as all tiers of Local Government, the Local Enterprise Partnership and a list of recommended stakeholders such as the education sector.

AR asked the Board if they felt any sectors were missing from the Board and needed to be included. Suggestions included the tourism sector, Environment Agency and the digital sector.

### **3. Ideas and emerging thoughts**

AR informed the Board that it was agreed at the Whitby Town Deal Board meeting a facilitation session would be arranged to establish a vision and key themes. From here task and finish groups / project teams would be set up to lead on the work

The Board agreed to follow the same process.

SS – suggested the Board invite someone who has already been through the process attend a future meeting

JG - The Board needs to ensure the vision doesn't die when the funding ends.

### **4. Wider stakeholder engagement**

DS – Communities need to be involved and they need to understand what is happening. Telling a story helps engage people.

RDR – community leaders are key to engaging with the general community

CR – consultations need to be carried out through existing networks. Build on the community conversations already started.

JG – tourists also need to be consulted and factored in.

### **5. Meeting schedule**

Meetings will take place monthly. Dates to be circulated in line with the Chairs availability.

### **6. AOB**

SS suggested a digital group such as What's App is created to help with ease of communication between members. SBC will investigate.

AR confirmed suitable deputies can attend meetings if necessary.