

SCARBOROUGH TOWN DEAL BOARD

DATE: FRIDAY 14th AUGUST 2020

TIME: 10AM UNTIL 12NOON

VENUE: VIA ZOOM VIDEO CONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/81269975147?pwd=MjZEQ0o1aFJHZ2ZFNG0wRzR4Q2t3Zz09>

Meeting ID: 812 6997 5147

Passcode: 796963

AGENDA

1. APOLOGIES
2. MINUTES OF LAST MEETING (ATTACHED) AND MATTERS ARISING
 - Fast track projects
3. UPDATE ON DEVELOPING PROJECTS – PROGRESS PRESENTATION FROM AR
4. PROGRAMME & ENGAGEMENT SCHEDULE – AECOM
 - a. Check & Challenge Session – w/c 31st August
 - b. Member briefings – w/c 31st August
 - c. Public engagement (EA)
 - d. Board and Cabinet sign off and submission – October 2020
5. VISIONING
 - To agree the Vision for Scarborough
6. AOB
7. MEETING SCHEDULE
 - Proposed;
 - 10am Friday 25TH September 2020
 - 2pm Friday 9th October 2020

SCARBOROUGH TOWN DEAL BOARD

FRIDAY 17th JULY 2020

2PM VIA ZOOM VIDEO CONFERENCING

DRAFT MINUTES

IN ATTENDANCE

CHAIR David Kerfoot MBE DL DK YNYER LEP	Sue Anderson-Brown SAB Scarborough TCT
VICE CHAIR James Farrar, YNYER LEP	Andrew Battarbee AB BEIS
Mike Greene MG SBC	David Stone DS CAVCA
David Bowe DB NYCC	Jools Marley JM Newby & Scalby PC
Richard Bradley RB SBC	Cllr Reg Towse RT Newby & Scalby PC
James Goodall JG Scarborough TCT	Mark Williamson MW English Heritage
Alex Richards AR SBC	Jackie Mathers JMa Coventry University Scarborough
Vicky Bolton VB SBC	Ed Asquith EA Four Tigers Media
Clare Harrigan CH Beyond Housing	Gareth Edmunds GE Anglo American
Rosie DuRose RDR Beyond Housing	Kerry Levitt KLV MINUTES SBC
Liz Small LS NYCC	Becky Mathers BM Aecom
Dan Maher DM Aecom	Billa Duggal BD SBC
Alice Sharp AS COAST	

SUMMARY OF ACTIONS

- KLV to set up 'check & challenge' session
- KLV to upload project proformas to Workplace
- AR to circulate recommendations for 'Fast track' project
- MG & AR to investigate a consultant to carry out a risk analysis for the high street

1. APOLOGIES

Richard Flinton, NYCC
Caroline Routh, COAST
Liz Hayton, Coventry University Scarborough
Tricia Kane, MHCLG
Steve Bromham, Save 9
Cllr Steve Siddons SBC
Cllr Reg Towse, Newby & Scalby Parish Council
Lee Kilgour, Scarborough UTC
Richard Grunwell, Scarborough Business Ambassadors

2. MINUTES OF LAST MEETING AND MATTERS ARISING

- 2.1 Minutes of the meeting held on Friday 19th June agreed as a true record.
- 2.2. No matters arising. .

3. DELIVERY PARTNER SUPPORT

- 3.1 DK, BM & AR met with the Delivery Partner Support agency, Nichols, who have been appointed by Government to work with all towns shortlisted for Towns Fund funding. Scarborough is already advanced in preparing a Town Investment Plan so little support is needed from the agency at this stage. They will be able to provide a critical eye to the Town Investment Plan once completed though and can support afterwards in delivering the projects.

4. UPDATE ON EMERGING PROJECTS

- 4.1 BM delivered a presentation around the detailed guidance received from Government on the criteria for a Town Investment Plan and the projects that have come forward from each work stream.
- 4.2 The Towns Fund is not a competitive process and all Towns could be awarded up to £25m based on a strong Town Investment Plan. The fund is 90% capital with any revenue spend having to go towards bringing a capital project forward.
- 4.3 Once bids are submitted, three scenarios could occur;
 - All projects in the Town Investment Plan awarded
 - Only some of the projects will be awarded
 - Town Investment Plan rejected

If the Town Investment Plan is rejected, Scarborough will get one more chance to resubmit by March 2021.

If the Town Investment Plan is successful, Heads of Terms will be offered and the Board will have 1 year to develop full Business Plans.

- 4.4 Aecom have received a template detailing criteria to complete for each project put forward. Each project will be scored against Strategic Fit (Towns Fund, LEP priorities & SBCs Building a Better Borough) and assurances (deliverable, sustainable, potential for match funding).
- 4.5 Any projects that did not meet the criteria for the TIP would fit around the TIP in the wider masterplan for Scarborough.
- 4.6 The Board agreed that a Task Group for a 'check and challenge' session be arranged to better understand the shortlisted projects.
- 4.7 MG raised the point that the area around the Spa has not been identified as a project area and will need picking up in the wider masterplan.

5. FASTTRACK PROJECTS

5.1 SBC has received a letter from MHCLG offering Scarborough the opportunity to bid for £750k to deliver 'shovel ready' schemes within the current financial year. This £750k is additional to the £25m Towns Fund pot. The scheme/s must be a stand-alone scheme completely delivered by March 2021 and contribute to the emerging TIP.

5.2 AR presented a shortlist of potential projects that could be considered;

- Scarborough Wild Eye
- WiFi Scarborough Town Centre along with Wayfinding apps etc.
- Property Acquisition of empty high streets premises for reuse i.e. pop up gallery
- Re-greening i.e. trees & planter & improving public spaces

AS provided further background information on the proposal for the Wild Eye project.

MW suggested a 'light up the town' scheme using coloured LED lights would be effective and eye catching whilst also easily achievable quickly.

The Board needs to submit the chosen scheme/s by Friday 14th 2020.

5.3 AR will circulate recommendations for the above projects and the Board will need to approve for submission by email communication.

6. COMMUNICATIONS UPDATE

- 6.1 EA and BM delivered a presentation on the combined comments received through the Towns Fund website and public engagement exercises carried out.
- 6.2 EA will now draft a release to gather comments on the specific projects identified.
- 6.3 SAB suggested it might be worthwhile the Board appointing a consultant to conduct a risk analysis of the high street. AR and MG to investigate.

7. AOB

- 7.1 DK advised the Board that if any members are involved with community groups that he could add value to in his position as High Sheriff for North Yorkshire then to let him know.

8. SCHEDULE OF MEETINGS

- 10am Friday 14th August 2020 @ via Zoom
- PROVISIONAL 2pm Friday 11th September @ via Zoom