

<p style="text-align: center;">Service Area: Licensing Services</p>	<p style="text-align: center;">2019/20 charges (£)</p>
Licensing Act 2003:	
General advice requests - discretionary hourly rate (pro-rata) - submitting applications under the Licensing Act 2003 (2 hour minimum charge)	38
Licensing fees:	
Application For Provisional Statement Where Premises Are Being Built etc (Sec 29) 3	315
Application For Transfer Of A Premises Licence (Section 42)	23
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	23
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	10.5
Duty To Notify Change Of Name Or Address (Section 127)	10.5
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	23
Notification Of Change Of Name And Address (Section 33)	10.5
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	10.5
Personal Licence	37
Personal Licence Grant Or Renewal (Section 117)	37
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	21
Temporary Events Notice	21
Temporary Events Notice (Section100)	21
Theft, Loss etc Of Certificate Or Summary (Section 79)	21
Theft, Loss etc Of Personal Licence (Section 126)	10.5
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	10.5
Theft, Loss etc Of Temporary Event Notice (Section 110)	10.5

Service Area: Licensing Services	2019/20 charges (£)
Licensing register entries:	
For All Entries (If Plans Are Required)	3,000
For All Entries (No Plans Are Required)	1,000
Per Individual Copy	26
Premises Licence:	
Minor Variation	89
Premises Licence - Annual Fee:	
A	70
B	180
C	295
D	320
E	350
Premises Licence - Annual Fee (For Town Centre Pubs Only):	
D x 2	640
E x 3	1,050
Premises Licence - New and Full Variation applications:	
A	100

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B	190
C	315
D	450
D x 2	900
E	635
E x 3	1,905
Club Premises Certificates	
Minor Variation	89
Club Premises Certificate - Annual Fee:	
A	70
B	180
C	295
D	320
E	350
Club Premises Certificate - New and Full Variation applications:	
A	100
B	190
C	315
D	450
E	635

Service Area: Licensing Services	2019/20 charges (£)
Gambling Act 2005:	
General advice requests - discretionary hourly rate (pro-rata) - submitting applications under the Gambling Act 2005 (2 hour minimum charge)	38
Small Casino - new application	8,000
Small Casino - annual fee	5,000
Small Casino - variation	4,000
Small Casino - transfer	1484
Small Casino - Reinstatement	1484
Small Casino - Application for a premises licence which already has a Provisional Statement	3,000
Small Casino - Application for Premises Licence for Provisional Statement	8,000
Converted Casino - Annual fee	3000
Converted Casion - Variation	1823
Converted Casino - Transfer	1045
Converted Casino - Reinstatement	1045
Adult Gaming Centres: a) New Applications	1823
Adult Gaming Centres: b) Annual Fees	1,000
Adult Gaming Centres: c) Variations	626
Adult Gaming Centres: d) Transfers	857
Adult Gaming Centres: e) Reinstatements	857
Adult Gaming Centres: f) Provisionals Statements	1823
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	1,200
Adult Gaming Centres: h) Copy of licence	20
Adult Gaming Centres: i) Notification of change	40

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Betting Premises (Excluding Tracks): a) New Applications	3,000
Betting Premises (Excluding Tracks): b) Annual Fees	571
Betting Premises (Excluding Tracks): c) Variations	1,252
Betting Premises (Excluding Tracks): d) Transfers	857
Betting Premises (Excluding Tracks): e) Reinstatements	857
<i>Betting Premises (Excluding Tracks): f) Provisionals Statements</i>	3,000
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	1,200
Betting premises (Excluding Tracks): h) Copy of licence	20
Betting premises (Excluding Tracks): i) Notification of change	40
Bingo Clubs: a) New Applications	3,500
Bingo Clubs: b) Annual Fees	1,000
Bingo Clubs: c) Variations	1,593
Bingo Clubs: d) Transfers	857
Bingo Clubs: e) Reinstatements	857
Bingo Clubs: f) Provisionals Statements	3,500
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	1,200
Bingo Clubs: h) Notification of change	20
Bingo Clubs: i) Copy of licence	40
Club Gaming Permits & Club Machine Permits (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (new Permit)	100
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (conversion of Part 2/Part 3 Registration)	100
Club Gaming Permits and Club Gaming Machine Permits (Where applicant holds a Club Premises Certificate under Licensing Act 2003); c) Annual fee	50
Club Gaming Permits & Club Machine Permits (where applicant holds a Club Premises Certificate under Licensing Act 2003); d) Renewal fee	100

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Club Gaming Permits & Club Machine Permits (where applicant holds a Club Premises Certificate under Licensing Act 2003); e) Variation fee	100
Club Gaming Permits & Club Machine Permits (where applicant holds a Club Premises Certificate under Licensing Act 2003); f) Copy of permit	15
Club Gaming Permit and Club Gaming Machine Permit: a) Application Fee (New Permit)	200
Club Gaming Permit & Club Machine Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100
Club Gaming Permit & Club Machine Permit: c) Annual Fee	50
Club Gaming Permit & Club Machine Permit: d) Renewal Fee	200
Club Gaming Permit & Club Machine Permit: e) Variation Fee	100
Club Gaming Permit & Club Gaming Machine Permit: f) Copy Of Permit	15
Family Entertainment Centre: a) New Applications	1823
Family Entertainment Centre: b) Annual Fees	740
Family Entertainment Centre: c) Variations	626
Family Entertainment Centre: d) Transfers	574
Family Entertainment Centre: e) Reinstatements	574
Family Entertainment Centre: f) Provisionals Statements	1823
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	915
Family Entertainment Centre: h) Copy of licence	20
Family Entertainment Centre: i) Notification of change	40
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	50
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	150
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	100
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	50
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation	100

Service Area: Licensing Services	2019/20 charges (£)
Fee	
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	25
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	25
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	15
Prize Gaming Permit: a) Application Fee (New Permit)	300
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	100
Prize Gaming Permit: c) Renewal Fee	300
Prize Gaming Permit: d) Change Of Name	25
Prize Gaming Permit: e) Copy Of Permit	15
Small Society Lotteries: a) New Registration	40
Small Society Lotteries: b) Annual Fee	20
Tracks: a) New Applications	2,458
Tracks: b) Annual Fees	1,000
Tracks: c) Variations	914
Tracks: d) Transfers	571
Tracks: e) Reinstatements	571
Tracks: f) Provisionals Statements	2,458
Tracks: g) Licence Application (Provisional Statement Holders)	914
Tracks: h) Copy of licence	20
Tracks: i) Notification of change	40
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	300
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Permit)	100
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	300

Service Area: Licensing Services	2019/20 charges (£)
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	25
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	15
Temporary Use Notice	500
Sex establishment licence fees:	
New application	4,532
Renewal - annual fee	3,946
Variation	3,946
Transfer	344
Change of Licensee name	51
Replacement copies of documentation	11
Administration fee - refunding pro-rata fees for surrendered or revoked licences	20
Refund where applications for grant or renewal are refused in their entirety or withdrawn	740
Animal licensing fees:	
Hiring out horse/donkeys:	
Hiring out of horses or donkeys (not including vet fees) (application + grant of licence fees) - new and renewal	266
Variation to an existing Hiring of horses or donkeys licence (minor - no visit required)	57
Variation to an existing Hiring of horses or donkeys licence (major - visit required)	114
Additional activities fee where the applicant's main business is Hiring out of horses/donkeys	152

Service Area: Licensing Services	2019/20 charges (£)
Selling animals as pets:	
Selling animals as pets (application + grant of licence fees) - new and renewal	228
Variation to an existing selling of animals as pets licence (minor - no visit required)	57
Variation to an existing selling of animals as pets licence (major - visit required)	114
Additional activities fee where the applicant's main business is selling animals as pets	114
Dog Day Care:	
Dog Day Care (application + grant of licence fees) - new and renewal	228
Variation to existing Dog Day Care licence (minor - no visit required)	57
Variation to existing Dog Day Care licence (major - visit required)	114
Additional activities fee where the applicant's main business is a Dog Day Care	114
Dog Boarding:	
Dog Boarding (application + grant of licence fees) - new and renewal	228
Variation to existing Dog Boarding licence (minor - no visit required)	57
Variation to existing Dog Boarding licence (major - visit required)	114
Additional activities fee where the applicant's main business is Dog Boarding	114
Cat Boarding:	
Cat Boarding (application + grant of licence fees) - new and renewal	228
Variation to existing Cat Boarding licence (minor - no visit required)	57
Variation to existing Cat Boarding licence (major - visit required)	114
Additional activities fee where the applicant's main business is Cat	114

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Boarding	
Breeding Dogs:	
Breeding Dogs (not including vet fees) (application + grant of licence fees)	
- new and renewal	304
Variation to existing Dog breeding licence (minor - no visit required)	57
Variation to existing Dog breeding licence (major- no visit required)	114
Additional activities fee where the applicant's main business is the Breeding of Dogs	190
Home Boarding:	
Home Boarding (application + grant of licence fees) - new and renewal	228
Variation to existing Home Boarding licence (minor - no visit required)	57
Variation to existing Home Boarding licence (major- visit required)	114
Additional activities fee where the applicant's main business is Home Boarding	114
Requests for re-assessments of scores:	
Request for a re-assessment of a score given for any existing licences:	
Hiring of horses, selling of animals as pets, Dog Day Care, Dog Boarding, Cat Boarding, Breeding of Dogs, Home Boarding	114
Keeping or training animals for exhibition:	
Keeping or training animals for exhibition (application + grant of licence fees) - new or renewal	228
Variation to existing Keeping or training animals for exhibition licence (minor - no visit required)	57
Variation to existing Keeping or training animals for exhibition licence (major - visit required)	114

Service Area: Licensing Services	2019/20 charges (£)
Additional activities fee where the applicant's main business is the keeping or training animals for exhibition	114
Request for a hard copy replacement licence for: Hiring out of horses/donkeys, selling of animals as pets, Dog Day Care, Dog Boarding, Cat Boarding, Breeding Dogs, Home Boarding and Keeping or training animals for exhibition	21
Dangerous wild animals (not including vet fees) - new and 2 yearly renewal fees	228
Variation to an existing Dangerous wild animals licence (increase number of dangerous wild animals on the licence)	114
Zoos - (not including vet fees) - new and renewal fees (first renewal after 4 years and subsequent ones every 6 years)	587
Transfer of existing Zoo licence (change of ownership)	294
Variation of existing Zoo licence (new animals added to the licence)	393
Scrap metal licence fees:	
Scrap metal dealers site	515
Variation of licence - dealers only	355
Scrap metal collectors	155
Minor Amendments to licence - dealers and collectors	29
Taxi and private hire licence fees:	
Vehicles:	
Taxi vehicle licence - new and annual renewal fees (pro-rata basis rounded up to nearest 6 months)	270

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Private hire vehicle licence - new and annual renewal fees (pro-rata basis rounded up to nearest 6 months)	237
Taxi or private hire vehicle transfer fee	42
Replacement vehicle fee - taxi and private hire	49
Private (personalised) number plate change	49
Change of vehicle licence holder/owner details - taxi and private hire	0
Bracket for exterior licence plate - taxi and private hire	13
Replacements (e.g. exterior licence plate; internal licence plate; paper vehicle licence; tariff card) - taxi and private hire	22
Failure to attend appointed vehicle inspection - taxi and private hire	13
Application for advertising on vehicle - taxi only	24
Administration charge - surrender or cancellations of licences	23
Drivers:	
Dual driver's licence - renewal application fee (every 3 years) (inclusive of DBS and DVLA checks)	240
Dual driver's licence - new application fee (inclusive of DBS and DVLA checks and knowledge test) (pro-rata basis rounded up to the nearest 12 months)	267
External ID Validation check (where required)	22
Change of licence holder details	0
Replacements (e.g. paper licence; photographic ID card; badge)	22
Re-sit of knowledge and geographical test (following one failed attempt)	26
Operators (5 year licences):	
Private hire Operator's licence for up to 2 vehicles - new and renewal	1000

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Private hire Operator's licence for 3 to 15 vehicles - new and renewal	1300
Private hire Operator's licence for 16 or over vehicles - new and renewal	1830
Replacement of licence (copy requested or lost/stolen)	21
General:	
Additional copy of the Council's Taxi and Private Hire Policy	8
Street Trading consents:	
12 month consents	650
6 month consents	432
3 month consents	273
Renewals (for 12 month consents only)	432
Commercial Sale of a Vehicle on the Highway (for period up to sale)	27 per vehicle
Car Boot Sales (single fee per event) where public have access without payment	53
Charitable Stalls (without street collection permit)	0
Commercial special events (including commercial events, Non-chartered, Continental or themed markets and Farmer's markets)	£27 per trader per day (upper total limit of £200)
Non- returnable application fee for commercial special events attracting a maximum fee of £200	40
Replacement Street Trading Consent (damaged, lost or stolen)	11
Administration fee (for Application Withdrawals, Revocations and Surrenders of Consents)	27

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Badges and replacement badges for consent holder and authorised assistant(s)	11
Notification of changes of contact details and/or authorised assistant(s)	11