



A great place to live, work & play

SCARBOROUGH BOROUGH COUNCIL
Licensing Services, Town Hall, St Nicholas Street, Scarborough, YO11 2HG

**Non Commercial Society
(Small Society Lottery) – Information Update**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

If you are completing this form by hand, please write legibly in block capitals using ink.

Section A – Details of Society

1. Name of Society
.....
.....

Lottery Licence Number: _ _ _ _
[This can be found at the top right hand side of your current licence]

2. Address (including postcode) of office or head office of society
.....
.....
.....

3. Telephone number of society

4. E-mail address of society (if correspondence by email is preferred)
.....
.....

**Section B – General Information about applicant acting on behalf of society
(This address will be used for invoice of your annual fee)**

5. Name.....

6. Capacity.....

7. Address (including postcode)
.....
.....
.....

8. Daytime telephone number.....

9. E-mail address (if correspondence by email is preferred)

.....

Section C – Contact details for correspondence

10. Address (including postcode)

.....
.....
.....
.....

Telephone number

Email address (if correspondence by email is preferred)

.....

Section D – Signature

Signature

Date.....

Capacity

There is no fee for this form.

Using your personal information

We will process your personal information in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. We may use your personal information in a number of ways, but only for the purposes for which it was given, for example to provide you with the information or services requested or to administer and protect public funds. We may share your information with, and obtain information about you from, other departments of the Council or other organisations where it is lawful to do so, for example to check the accuracy of information or to prevent or detect crime. For further information on how we collect, use, share, secure and retain your personal information, and your legal rights, please see our Privacy Notice at www.scarborough.gov.uk/gdpr or by contacting Customer First. Our Data Protection Officer can be contacted at the Town Hall, St Nicholas Street, Scarborough, YO11 2HG (tel 01723 232323 or email dataprotection@scarborough.gov.uk).