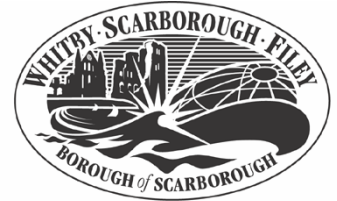


Grave No:

Cremation No:



APPLICATION FOR INTERMENT - CREMATED REMAINS

DECEASED'S DETAILS	
First Name(s) IN FULL	First: _____ Middle: _____
Surname	_____
Address (including postcode)	_____
	Postcode: _____
Date of Death	Age: _____
Marital Status	Denomination: _____
Place of Death	_____

INTERMENT DETAILS	
Cemetery (Tick): Woodlands (Scarborough) <input type="checkbox"/>	Dean Rd/Manor Rd (Scarborough) <input type="checkbox"/>
	Larpool Lane (Whitby) <input type="checkbox"/>
<p style="text-align: center;">Day & Date of Interment Time at graveside</p> <p>2/ Full service at graveside YES / NO</p> <p>3/ Service in Crematorium Chapel YES / NO at am. / p.m.</p> <p>If yes - Music: please indicate: 1/ Organist arranged by Funeral Director</p> <p style="padding-left: 100px;">2/ Specific music as follows :-</p> <p style="padding-left: 100px;">In</p> <p style="padding-left: 100px;">During</p> <p style="padding-left: 100px;">Out</p> <p>Donation Card YES / NO If yes – which charity?</p> <p style="text-align: center; font-size: small;">All current regulations regarding donation boxes as for cremation services apply</p> <p>Please reserve rows of long pews and rows of short pews</p>	

CASKET DETAILS	
Total external dimensions of the casket: Length: Width:	
FUNERAL DIRECTOR'S DETAILS	
Funeral Director:	Tel: _____
Address: _____	

FOR A NEW CREMATED REMAINS GRAVE

<p>NAME & ADDRESS OF THE APPLICANT/PURCHASER IN FULL:</p> <p>NB: Please note that Kerbing/Edging /Planting is NOT permitted on any new grave.</p> <p>Please note 'ownership' refers to the Exclusive Right of Burial and not to ownership of the land or the grave itself.</p>	<p>Grave Number when allocated:</p> <p>I wish to purchase the Exclusive Right of Burial for 100 years to the grave in which the cremated remains of the deceased person named overleaf is to be interred.</p> <p>Mr/Mrs/Miss/Ms</p> <p>First: _____ Middle: _____</p> <p>Surname _____</p> <p>Address _____</p> <p>_____</p> <p>_____</p> <p style="text-align: right;">Postcode: _____</p> <p style="text-align: center;">Please retain the loose copy of the Explanatory Notes enclosed & Sign the last page</p>
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<p>The signature of the Applicant for the Cremation is required to authorise the interment.</p>	<div style="text-align: center; background-color: #cccccc; padding: 5px; border: 1px solid black;">Details of the Cremation of the deceased for both types of grave</div> <p>Crematorium where service took place..... Date.....</p> <p>Signature of Applicant for Cremation: Date:</p> <p>Please Print Name.....</p>
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TO RE-OPEN AN EXISTING GRAVE FOR CREMATED REMAINS

<p>Are you the Next of Kin or the Executor? Please state which:</p> <p>.....</p> <p>If not please state relationship/capacity for signing.</p> <p>.....</p> <p>The opening of this grave by the registered grave owner does not require any change of ownership.</p> <p>The opening of this grave for the registered grave owner's own interment does not require any change of ownership before the interment, but the procedure noted below** will be required in the event that any memorial work or a further re-opening of the grave is required.</p> <p>In all other circumstances in the event of a re-opening of a grave or memorial work a formal transfer of ownership will be required as noted below** <i>before the interment or the memorial work is carried out.</i></p>	<p>Grave Number:</p> <p>Previous Interments (names/dates) if known 1. _____</p> <p>2. _____ 3. _____</p> <p>NAME & ADDRESS OF THE GRAVEOWNER/APPLICANT IN FULL** Mr/Mrs/Miss/Ms</p> <p>First: _____ Middle: _____</p> <p>Surname _____</p> <p>Address _____</p> <p>_____</p> <p style="text-align: right;">Postcode: _____</p> <p style="text-align: center;">Please retain the loose copy of the Explanatory Notes enclosed & Sign the last page</p> <p>**The ownership of the Exclusive Rights remains with the person who is currently listed as the owner. In the event that any memorial work or a future re-opening of the grave is required a formal transfer of ownership will be required. Details of this procedure and a transfer form are available from the Crematorium Office.</p>
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EXPLANATORY NOTES REGARDING SCARBOROUGH BOROUGH COUNCIL'S CEMETERIES

The following notes are the important points in the Rules and Regulations of all Scarborough Borough Council's cemeteries and should be noted before applying for an interment in one of the cemeteries operated by Scarborough Borough Council. Your Funeral Director will ask you to read the notes carefully and sign this form to confirm that you have read and understood them. *A copy of this form is included for your retention.*

A full copy of the Rules and Regulations relating to Scarborough Borough Council's Cemeteries will be enclosed with the documents sent to you following the interment.

* * *

CEMETERY MEMORIALS – CREMATED REMAINS GRAVES

Can a memorial be erected?

At the end of a purchased grave is a 914 mm x 457 mm (3'0" x 1'6") border where a memorial may be placed. If there is to be no memorial then you may decorate this vacant memorial area with small bedding plants or heathers in containers i.e. metal or wood. Please be aware that the grave owner is responsible for looking after this area so that a neat and tidy appearance can be maintained. The Council reserves the right to remove anything which becomes neglected, unsightly, overgrown or encroaches on adjacent graves. No item should be placed on the grave outside the above border.

What type of memorial can be erected?

In order to give the best possible choice we allow most designs of memorials in our Cemeteries although memorials with surrounding kerbs are only allowed in the older sections. All memorials erected in our Cemeteries must be of naturally quarried stone.

Is permission required?

The written permission of the Council is required before any memorial may be erected, renovated or removed. Permission is also necessary for additional inscriptions to be inscribed.

If you wish to erect a memorial you will need to apply for The Right to Erect a Memorial which incurs a fee and is for a period of 30 years. It gives the purchaser the right to erect a memorial (which must conform with the Council's current regulations) on the grave. After 30 years the rights can be renewed for a further period on payment of the fee detailed in the scale of fees and charges. Please understand that failure to renew will mean that the memorial will be removed.

Permission for any of the above may be sought by completing the appropriate form which is available from a Registered Monumental Mason or from the Crematorium Office.

Who can erect a memorial?

For safety purposes we only allow memorial work to be carried out by Monumental Masons who are included in the Council's Register of Approved Monumental Masons.

What will happen if I erect a memorial without permission?

All unauthorised memorials will be removed. You will be notified that it has been removed and it will be stored for one month at the crematorium awaiting collection. If it has not been collected within a month it will be disposed of.

Maintenance of memorials

We ask all registered owners to be aware that memorials are erected at their own risk and it is their responsibility to keep memorials in a good, safe condition. The Council cannot accept any liability for the making good of any damaged or fallen memorials. It is advisable to insure the memorial, many Stonemasons will be able to arrange this for you.

Safety of memorials

The Council will inspect each memorial in our Cemeteries periodically to ensure its stability and the owner will be responsible for any repairs or maintenance. If any required work is not carried out within one month of the owner being notified the Council reserves the right to remove the memorial and cancel the remaining term of the Right to Erect a Memorial agreement.

Additional memorials in the grave space in front of the memorial headstone

The placing of additional memorials i.e. flowers or plants (which must be in wooden or metal containers) is restricted to the first 12" directly in front of the memorial stone. Under no circumstances are fences, wind chimes, glass or earthen ware containers, helium balloons etc. allowed in this grave space.

The Council reserves the right to remove anything which becomes neglected, unsightly, overgrown or encroaches on adjacent graves. No item should be placed on the grave outside the above border.

I have received a copy of the enclosed notes and confirm that having read and understood them I will comply with all requirements stated therein and with all current and future Rules and Regulations.

I sign this document on the understanding that any contravention of the Rules and Regulations of Scarborough Borough Council cemeteries will result in the immediate removal of the offending items placed on or planted in the grave area.

Signature of Purchaser/Grave owner/Applicant.....	Date:
Name in block capitals.....	
Contact telephone number.....	