

**NOTES OF THE PILOT HARBOUR EXECUTIVE MEETING
HELD AT TOWN HALL
MONDAY 11 MARCH 2019 AT 10:00 AM**

Present: Nick Edwards, Director (NE) & Chair
Cllr M Cockerill, Portfolio Holder (MC)
Alex Richards, Regeneration Officer (AR)
John Woodhead, Northern Area Engineer (JW)

Requested Supporting Officers:
Capt. Ian Vasey, Borough Harbour Master (IV)
Kevin Wardell, Accountant (KW)
Lesley Dale, Ports Business Manager (LD)

Observers: Cllr S Turner

1. Apologies

Apologies were received from Capt. Chris Burrows, Deputy Harbour Master.

2. Notes of Previous Meeting

Notes of meetings held on 17 December 2018 (Appendix 1) were agreed as an accurate record.

3. Matters Arising (not on agenda)

None that would not be discussed later in the meeting.

4. Port Marine Safety Code (PMSC)

IV advised that there had been no incidents within the previous months. Further adaptations had been made to the West Pier at Scarborough Harbour assisting to make the area a safer environment for all who utilise it.

5. Stakeholder Engagement on Strategy/ Strategic Direction (AR)

AR advised of current tender process status and would keep the Group informed of future developments. **Action: AR**

6. Borough Harbour Master Briefing Note – 11 March 2019 (Appendix 2)

IV gave a general update on all items and took various questions from those present. IV advised delivery of North Wharf bollards was imminent and extra bollards would also be installed on the West Pier. The Whitby Piers compound is in place and the essential Yorkshire Water works in Whitby are to start within the next few weeks. Seemingly abandoned vessel in Whitby was discussed. JW advised that the paving at Dock End was almost completed, benches would be reinstated and the New Quay Road area would be tarmacked. Whitby Harbour wi-fi was discussed, equipment is currently outdated with little average use and major expenditure required.

Agreed: wi-fi service be discontinued

7. Financial Report

KW provided general update on the financial situation. The previous second quarter projections were almost on target. Scarborough income is currently ahead of budget and Whitby is generally in line with budget with any finalised over budget income going into harbour reserves.

8. Maintenance and Assets (Appendix 3, 4, 5 & 6)

JW and KW had met and considered the previous report with regard to priority, grade, condition and funds had been allocated where possible. Funding is required for other major maintenance. Eskside Wharf and Vincent Pier are both high priority. The Scarborough West Pier toilets require major extensive repair. HRO and Government Approval discussed. JW advised the Whitby Fish Market is in major need of updating and refurbishment. JW advised that car parking in Whitby would be a major issue this season, all relevant Councillors are aware of the situation and a shuttle bus will be provided from the Abbey Headland car park. The electric substation on Endeavour Wharf has been completed and The Star and Endeavour are connected. The previously discussed electrical upgrade of Scarborough West Pier will be undertaken by Northern Electric who will be installing a new substation. JW advised Group of proposed Whitby flood defences which are to be progressed.

9. East Pier Link Bridge

JW advised this will be installed in the autumn to cause minimal disruptions to pier works. NE to review agreement. The bridge coatings will be discussed and finalised.

Action: NE

10. Wetwheels Yorkshire Approach (Appendix 7, 8 & 9)

IV briefed the Group on this organisation and history. The organisation has previously requested a single berth within Whitby and one has become available. However, Policy dictates that this berth should be allocated via the existing lists. The Group discussed the extenuating circumstances.

Agreed: MC agreed that Wetwheels should be allocated the berth with full fees payable.

11. Coates Marine Request

IV advised of current status and Group discussed the request. It was considered that any decision should reflect the pending Harbour Strategy.

12. SeaGrown Proposal / Approach

NE advised the Group of the approach, and how its wished to utilise Scarborough Harbour. Areas and opportunities were discussed.

Agreed: Approach agreed in principle. Agreements, fees etc. to be finalised.

13. Any Other Business

AR requested that direction signs be erected for the Whitby Market.

Agreed: Signs be restricted to 2m².

AR advised of possible expansion of a Scarborough Fishing processor onto the local business estate. Alternative uses of currently occupied area were discussed.

NE advised of 'Regal Lady' proposal.

MC updated on Filey RNLi and their new larger vessel.

14. Date of Next Meeting – Monday 17 June 2019 at 10:00am

HARBOUR MASTER BRIEFING NOTE TO HARBOUR EXECUTIVE
11 March 2019

1. WHITE AND SHELL FISH

Submitted returns indicate the following figures and percentages:

1.1 Whitby

		2018	2017	2016	
October	Weight	52,804	56,186	44,835	Kilos
	Value	336,617	198,257	118,329	£
	Wharfage	13,465	7,930	4,733	£
November	Weight	41,301	51,635	67,819	Kilos
	Value	237,339	156,537	193,025	£
	Wharfage	9,494	6,261	7,721	£
December	Weight	37,308	26,222	31,853	Kilos
	Value	223,644	106,827	151,080	£
	Wharfage	8,946	4,273	6,043	£
Total to date	Weight	427,524	467,593	526,170	Kilos
1 April to	Value	2,339,161	1,994,654	1,879,182	£
31 December	Wharfage	93,566	79,716	73,489	£

- 1.2 October figures show grossing's to be 100% Shell
November figures show grossing's to be 100% Shell
December figures show grossing's to be 100% Shell

1.3 Scarborough

		2018	2017	2016	
October	Weight	127,769	69,173	85,442	Kilos
	Value	478,157	265,753	219,491	£
	Wharfage	19,008	10,431	8,440	£
November	Weight	90,924	61,529	100,006	Kilos
	Value	415,518	243,143	331,789	£
	Wharfage	16,384	9,500	13,024	£
December	Weight	116,449	64,844	106,502	Kilos
	Value	511,391	225,503	339,841	£
	Wharfage	20,156	8,780	13,229	£
Total to date	Weight	1,499,423	1,291,192	1,276,026	Kilos
1 April to	Value	4,417,560	4,357,705	4,441,994	£
31 December	Wharfage	169,821	146,603	150,513	£

- 1.4 October figures show grossing's to be 1% White, 99% Shell
November figures show grossing's to be 100% Shell
December figures show grossing's to be 100% Shell

- 1.5 In general in comparison with the same period last year the fishery products landed in Whitby during October and November are showing a decrease, however December landings have increased. The products landed in Scarborough during this period have increased month on month.
Notwithstanding these landed weights both ports are benefiting with the increased value being realised by the products, with overall wharfage to date showing an increase from the same period last year.

2. DREDGING

2.1 Whitby Harbour:-

	October to December 2018		October to December 2017	
	Loads	Tonnes	Loads	Tonnes
<u>Upper Harbour, Whitby</u>				
Main Channel	4	1460	-	-
Endeavour / TC	4	1500	10	2430
Eskside Wharf	-	-	8	1870
Chicken Run	-	-	4	910
Church Street	-	-	5	1690
Party Pontoon	-	-	1	200
Endeavour Wharf Pontoons	14	4880	-	-
West Side Pontoons	5	1830	-	-
<u>Lower Harbour, Whitby</u>				
Bull Noses	-	-	3	760
Total	27	9670	31	7860
Total To Date (April – Sept)	101 loads – 35,890 Tonnes		105 loads - 34,080 Tonnes	
Working Days	65		65	
<u>Dredging Days Lost Due:-</u>				
Bad Weather	27		29	
Repairs	9		-	
Sickness	-		5	
Holidays	9		12	
Total Days Lost	45		46	
TOTAL DAYS DREDGING	20 for 27 @ 1.35 loads (358 tonnes) per day		17 for 31 @ 1.82 loads (462 tonnes) per day	

2.2 Scarborough Harbour:- During the months of 1 October to 31 December 2018 no dredging was undertaken at Scarborough Harbour

2.3 Dredging operations have predominately concentrated on the upper harbour at Whitby, in particular the fishing vessel pontoons alongside Endeavour Wharf and the Northern section of the West side leisure vessel pontoons. Currently work continues on the Southern section as part of the annual dredging program.

3. FINANCIAL UPDATE – 3rd quarter

3.1 Whitby

Overall income is broadly in line with expected budget. It is anticipated that shortfalls in dredger hire income will be offset through higher income generated through Fish Dues and one off fees. Expenditure is currently under budget, primarily as a result of reduced expenditure on dredger maintenance following recent investments

3.2 Scarborough

Income is currently in excess of budget primarily due to income from visiting craft and fishing income being above budgeted predictions. Expenditure is currently below budget with one off benefits from utility recharges. It is currently anticipated that in year surpluses will be maintained within the harbour reserves in order to meet the Identified maintenance backlogs.

4. PORT MARINE SAFETY CODE (PMSC)

- 4.1 There have been no reportable Incidents during this reporting period.
- 4.2 Further risk reducing measures have been implemented on Scarborough west pier, involving reconfiguring the car parking spaces at the immediate entrance.

5. HARBOUR MAINTENANCE – PROJECTS

5.1 Scarborough North Wharf Strengthening

The strengthening aspect of the project is completed including the underside support for the additional bollards. The wharf is fully operational with the bollard installation anticipated to take place this month.

5.2 Consultation on a Strategic Business Plan for Scarborough Harbour

Following Cabinet approval in December the tender process for consultants closes on 6 March, it is intended the study is undertaken over the summer period.

5.3 Whitby Piers

The Contractor has returned to site following the winter de-mobilisation. The Endeavour wharf compound is in situ with plant/equipment continuing to arrive. Works are expected to re-commence on 18 March.

5.4 Wetwheels Yorkshire

The Portfolio has received a request from the charity which requires a decision, request and briefing note attached.

5.5 Whitby Wi-Fi

The provider has indicated that the systems require significant capital investment to enable continuation of the function. The executive are asked to consider the future of this service provision.

5.6 Dockend Paving Scheme

The project is expected to be completed by 15 March, including all paving, the re-profiling and renewal of the tarmac immediately adjacent to the area, and the reinstatement of the planters and street furniture.

Borough Harbour Master