

**NOTES OF THE PILOT HARBOUR EXECUTIVE MEETING
HELD AT TOWN HALL
THURSDAY 21 JUNE 2018 AT 1.00 PM**

Present: Nick Edwards, Director (NE) & Chair
Cllr M Cockerill, Portfolio Holder (MC)
Alex Richards, Regeneration Officer (AR)
John Woodhead, Northern Area Engineer (JW)

Supporting Officers:
Capt. Ian Vasey, Borough Harbour Master (IV)
Capt. Chris Burrows, Deputy Harbour Master (CB)
Kevin Wardell, Accountant (KW)
Lesley Dale, Harbours Admin

Observers: Cllr S Turner

Introductions: NE outlined requirements for Governance of harbour undertakings, DfT recommendations and purpose of Group to act as conduit between harbour users, decisions made and future strategy.

1. Apologies
Received from Martin Pedley, Asset and Risk Manager
2. Port Marine Safety Code (PMSC) (Appendices 1 & 2 & 3)
Appendices provided condensed version of PMSC, Group comfortable with requirements and commitments. Harbour Master quarterly reports of incidents to continue with full PMSC annual review to Audit Committee.
3. Stakeholder Engagement on Strategy (AR)
AR advised of Scarborough Harbour Strategy progress, Whitby Strategy on hold pending Scarborough outcome. Wider consultation to be undertaken, AR to meet with O & S Committee to drive strategy forward. Plans to be outlined to this Group.
ACTION: AR
4. Borough Harbour Master Report – Jan to March 2018 (Appendix 4)
Report considered – MC to approve.
5. Financial Report
KW gave verbal update. Overall for 2017/18 Whitby is below budget while Scarborough is above budget largely due to income from visiting fishing vessels. Broadband and internet costs at Whitby discussed. Works to North Wharf at Scarborough are scheduled to begin in September with all funding secured. JW to update previous document outlining future short and long term maintenance requirements.
ACTION: JW
6. Strategic Direction
Discussions regarding preventative maintenance (see above), Endeavour Wharf and Fish Quay's. Following formulation of harbours strategies and holistic vision future Harbour Revision Order may be required.

7. Any Other Business

Progress and status of Vincent Pier facilities, Eskside Wharf, Scarborough West Pier remarking, Whitby Pier works including East Pier footbridge, Endeavour Wharf substation were discussed along with Whitby Broadband provision, funding opportunities and the Endeavour Replica.

8. Date of Next Meeting – Thursday 4 October 2018 at 1.30pm