

**NOTES OF THE PILOT HARBOUR EXECUTIVE MEETING
HELD AT TOWN HALL
MONDAY 17 JUNE 2019 AT 10:30 AM**

Present: Nick Edwards, Director (NE) & Chair
Cllr J Jefferson, Portfolio Holder (JJ)
Alex Richards, Regeneration Officer (AR)

Requested Supporting Officers:

Capt. Ian Vasey, Borough Harbour Master (IV)
Capt. Chris Burrows, Deputy Harbour Master (CB)
Kevin Wardell, Accountant (KW)
Lesley Dale, Ports Business Manager (LD)

1. Apologies

Apologies were received from John Woodhead, Northern Area Engineer and Martin Lloyd, Principal Engineer.

2. Notes of Previous Meeting

Notes of meetings held on 11 March 2019 (Appendix 1) were agreed as an accurate record.

3. Coates Marine Request (PRIVATE & CONFIDENTIAL Item)

Request and options were discussed.

4. Matters Arising (not on agenda)

None that would not be discussed later in the meeting.

5. Port Marine Safety Code (PMSC)

CB advised that there had been two incidents at Whitby and one at Scarborough within the previous months. Part 2 of the PMSC had been reviewed at the May Management Meeting. Internal audit to take place towards end of June with external audit on 31 August and Duty Holder training in September. Annual adoption of SMS due in October.

6. Stakeholder Engagement on Strategy/ Strategic Direction (AR)

AR advised that Wayne Hemingway Design had been appointed and a meeting would be held with stakeholders to gauge their ideas. Once all ideas are received it will enable forward movement in context of existing strategy. AR to keep Group updated.
Action: AR

7. Borough Harbour Master Briefing Note – 17 June 2019 (Appendix 2)

IV gave a general update on all items, scallop landings have positively impacted on fishing figures, and Whitby dredging activities have achieved the licenced tonnage. IV advised the new Scarborough bollards and ladder handholds were in place and had been well received. Six ladders had been renewed at Scarborough as part of a rolling program. The Dock End paving area at Whitby had been almost completed by Easter and Yorkshire Water will be renewing their areas in due course to match the new surface.

8. Financial Report

KW provided general update on the year-end which overall was good with Whitby being slightly up and Scarborough being over budget due to the fishing income. IV advised that the dredger is due for dry-docking in October. NE advised that the fee increases are to ensure that the harbours are financially more stable.

9. Maintenance and Assets

NE suggested JW & ML to do detailed schedule of repairs which could be included within budgets and those for which any financial surplus could be used. NE tabled a briefing note (Appendix 5) regarding funding and repairs for further discussion and to ensure any works included in capital strategy. AR advised that MMO funding is likely to be extended until 2023 so funding opportunities may be possible. KW to set up individual budgets and works need to be identified and prioritised.

Action: JW, ML, IV & KW

Works to the Church Street Flood wall are due to start next week.

10. Whitby Pier Works / East Pier Link Bridge

IV advised the West Pier masonry is completed and listed building consent has been obtained for the East Pier. Although currently behind schedule it is expected that works will be completed by end of 2019. It is anticipated the East Pier Link Bridge will be installed later in the year.

11. Fish Pier

IV briefed the Group on movement in the Southern face of the wooden and piled structure of the Fish Pier. The structure was built by RNLI for the mooring of their vessel. Discussions taking place as to cause, solution and ownership. The Pier will be closed off. Expecting to hear from RNLI consultants in due course.

12. SeaGrown Proposal / Approach (PRIVATE & CONFIDENTIAL Item)

IV gave brief overview of proposal (appendix 4). The Executive discussed the proposal and agreed charges.

13. Bark Endeavour (PRIVATE & CONFIDENTIAL Item)

NE advised of current situation.

Action: NE & IV

14. NEIFCA Request (PRIVATE & CONFIDENTIAL Item)

IV informed Group of request. NE & IV to meet with Chief Fisheries Officer to discuss further.

Action: NE & IV

15. Wi-fi

CB advised current Whitby Wi-Fi is at end of serviceable life and appears to have little usage from berthholders. Contract expired in January 2019 but previous provider recently attended and installed more equipment. Options and financial consequences considered.

Agreed: to cease Wi-Fi provision

16. Any Other Business

JJ enquired about planning application for bait store at Whitby. This would go through standard planning process for decision.

IV advised on current status of dredger and difficulties with staffing which have restricted dredging activities. Discussions have taken place with External contact who may be able to supply a Master short term and has also suggested a longer term plan to commercialise the dredger. IV said any change should be cost neutral

to Council and must ensure our harbours are completed when required. Many ports are in same situation with difficulty in recruiting trained mariners.

17. Date of Next Meeting – Tuesday 8 October 2019 at 10:00am