



**A CHANGE
IN YOUR LIFE?
Call 01723 232323
to let us know**



**NO CHANGES
IN YOUR LIFE?
Then there's no
need to call**

Do you have something to declare?

We know that everyone's life changes so here is a list of the kind of changes you need to tell us about if you are currently entitled to Housing Benefit or Local Support for Council Tax:

- You, or your partner, start work
- Someone moves in, or someone moves out
- Your pay or working hours change (or your partner's pay or hours change)
- Your child leaves school, education or training
- Your savings go up or down (if they are more than £6,000 or £10,000 if you are of pension age)
- Your childcare arrangements change
- You start or stop claiming another benefit or the amount you get changes
- You move home, even for a short time
- You, or your partner, go abroad

It's down to you to tell us about changes in your life.

Just call **01723 232323**,

email us at benefits.office@scarborough.gov.uk

or complete the form overleaf and return it to

Benefits Office, PO Box 148, Town Hall, St Nicholas Street, Scarborough YO11 2ZH

PRIVATE AND CONFIDENTIAL

Please complete and return to:
Benefits Office
PO Box 148
Town Hall
St Nicholas Street
Scarborough
YO11 2ZH



contact: Benefits Office
tel: 01723 232323
fax: 08701 911320
email: benefits.office@scarborough.gov.uk
website: www.scarborough.gov.uk

SCARBOROUGH BOROUGH COUNCIL
HOUSING BENEFIT AND/OR LOCAL SUPPORT FOR COUNCIL TAX
CHANGE of CIRCUMSTANCES FORM

PLEASE ENTER YOUR DETAILS	
Your name	
Benefits Reference Number	
Your home address	
Contact telephone number	
Email address	

PLEASE PROVIDE DETAILS OF YOUR CHANGE IN CIRCUMSTANCES

DECLARATION									
I have checked the information given on this form, and I declare that the information is true and complete, to the best of my knowledge.									
I will notify the Benefits Office immediately if any of the information on this form changes.									
I authorise the Council to make any enquiries needed to verify the information on this form.									
Signed	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
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