

Safety Policy & Safety Plan

Safety Policy

The Harbour Authority will ensure that procedures are developed where necessary and undergo review on an annual basis to satisfy the recommendations under the Code. It commits the Authority to undertake and regulate marine operations in a way that safeguards the harbour, its users, the public and the environment and in doing so will develop and maintain a comprehensive Safety Management System (SMS) encompassing the recommendations of the Port Marine Safety Code.

Safety Plan (SP)

The Safety Plan is to ensure the Safety Management System fulfils all aspects of the Safety Policy ensuring towards compliance with the recommendations of the Port Marine Safety Code for all activities within harbour limits and the efficient implementation of appropriate regulations.

To ensure commercial pressures will be managed without undermining the safe provision of services and the efficient discharge of duties.

The Authority has established and will maintain procedures to monitor and measure performance on a regular basis. A report of the assessment of the Authority's performance against the Plan will be produced annually.

Within the Safety Management System all associated operating procedures, policies and standard forms are controlled documents to ensure that the contents are accurate, current and valid.

The procedures provide for:

- both qualitative and quantitative measures;
- monitoring of the extent to which the organisation's safety objectives are met;
- proactive measures of performance that monitor compliance with the Safety Management System, operational criteria and applicable legislation and regulatory requirements;
- reactive measures of performance to monitor, incidents (including near misses) and other historical evidence of deficient safety performance;
- recording of data and results of monitoring and measurement sufficient to facilitate subsequent corrective and preventative action analysis

Established plans will maintain procedures for defining responsibility and authority for:

- a) taking action to mitigate any consequences arising from accidents, incidents or non-conformances;
- b) the initiation and completion of corrective and preventive actions;
- c) confirmation of the effectiveness of corrective and preventive actions taken.

This Safety Plan requires that all procedures that require proposed corrective and preventive actions are reviewed prior to implementation and inclusion in the SMS/SP.

The Duty Holder is ultimately accountable for meeting the standards the Code requires. Performance against the Plan will be regularly monitored and audited internally and externally annually. Following which any actions will be subject of consultation with the Duty Holder and implemented into the SMS where necessary. The Duty Holder will then be advised to re-adopt the updated Safety Management System.