

**NOTES OF THE PILOT HARBOUR EXECUTIVE MEETING
HELD VIA VIDEO CONFERENCE
MONDAY 1 FEBRUARY 2021 AT 13:00
VIA VIDEO CONFERENCE**

Executive: Nick Edwards, Director (NE) & Chair
Cllr J Jefferson, Portfolio Holder (JJ)
Alex Richards, Economic Development Project Manager (AR)

Requested Supporting Officers:

Capt. Ian Vasey, Port Manager (IV)
Capt. Chris Burrows, Borough Harbour Master (CB)
Gary Pearson, Deputy Harbour Master (GP)
Kevin Wardell, Accountant (KW)
Lesley Dale, Ports Business Manager (LD)

1. Apologies

John Woodhead and Martin Lloyd sent their apologies.

2. Notes of Previous Meeting

Notes of meetings on 30 October 2020 (Appendix 1) were agreed as accurate record.

3. Matters Arising (not on agenda)

Capital Bids – NE advised these had been included on the Capital Strategy.

Kiddies Ride, Dock End – this had been removed.

East Pier – KW advised all the funding/figures had been completed, submitted and approved.

4. Port Marine Safety Code (PMSC) (GP)

GP advised the Group it had been a relatively quiet period with no reportable incidents. Risk Assessments were being reviewed in light of Marine Accident and Investigation Bureau updates which included carbon monoxide poisoning on a leisure craft. The MAIB updates were posted at the Marina and Fish Market to raise awareness of the issues to our harbour users. The Fire Brigade hold a Fire Safety week giving out free carbon monoxide sensors.

ACTION: CB to chase up Fire Brigade

5. Stakeholder Engagement on Strategy/ Strategic Direction (AR)

AR updated the Group, Marc Cole will now be overseeing all projects and once the visualisation of the scheme is finished then it will go to public consultation. The project will go to the Town Deal Board with a final vision agreed over the next few months. If funding successful then the scheme will be progressed and the groundwork put in place for the wider consultation, any reorganisation of the West Pier would be 2022/2023.

NE advised the Group of an approach to install welfare facilities in a unit on the West Pier at Scarborough. This was discussed with any implications for the strategic scheme/plans. Group agreed that unit rental be passed to the Estates section on the proviso that a break clause be included to accommodate any possible future developments.

ACTION: CB & Estates

Whitby Lobster Hatchery – A scheme is being developed by an independent party for this development on the Whitby Fish Market. The lobster hatchery, small museum and visitor centre is gathering crowd funding and developing designs. AR and GP are attending the meetings to represent the Council, the plans accommodate the existing port control/CCTV.

6. Borough Harbour Master Briefing Note – 1 February 2021 (Appendix 2)

CB presented the report, which was received.

7. Financial Report (KW)

KW provided general update, Scarborough Harbour was currently showing a £100K shortfall in income. Whitby was suffering from reduction in fishing and parking income and showing a £115K shortfall. The dredger had been away on an external contract and additional income would be due but major repair costs to the digger gear box were underway. Scarborough has the reserves to cover the deficit but Whitby does not. Likely, that general funds may assist as are covid19 related losses. Funding for the RNLI Fish Pier works were yet to be allocated.

8. Maintenance and Assets

CB advised the Lighthouse Pier at Scarborough would require piling repairs over the next few years. C Bourne is looking to undertake diving surveys, approx. £10K. IV advised that there was a retention fee on the Whitby East Pier works and he had requested that JW hold this as the handrails were showing signs of rust.

ACTION: IV to speak to JW

9. Fish Pier

CB advised that the Fish Pier report/designs were still being discussed between the engineers but were almost settled and an MMO Licence was still required.

10. PRIVATE & CONFIDENTIAL

11. Any Other Business

West Pier Café, Balcony – CB updated the Group on the proposal, official plans had yet to be submitted.

Filey Lifeboat Station – CB updated Group on the planning application to extend the boathouse to accommodate the new Lifeboat and the impact on the increased turning circle required. Spaces to be remarked and adjusted to allow for this.

12. Date of Next Meeting – Tuesday 4 May 2021 at 12.30 pm via video conference