

**SCRUTINY REVIEW TOPIC SUBMISSION FORM**

<b>Name of proposer</b>	
<b>Proposed topic for scrutiny review</b>	

**Why this topic?**

1. Does the issue have a potential impact for one or more sections of the population? <b>Y/N</b>
2. Is the issue strategic and significant? <b>Y/N</b>
3. Will the scrutiny activity add value to the Council's, and/or partners' overall performance? <b>Y/N</b>
4. Is it likely to lead to effective outcomes? <b>Y/N</b>

5. Will scrutiny involvement be duplicating some other work? **Y/N**

6. Is it an issue of concern to partners and stakeholders? **Y/N**

7. Is it an issue of community concern? **Y/N**

8. Are there adequate resources available to do the activity well? **Y/N**

9. Is the scrutiny activity timely? **Y/N**

## SELECTION OF SCRUTINY TOPICS GUIDANCE

<b>What makes a good scrutiny topic</b> ✓	<b>What does not make a good scrutiny topic</b> x
A concern that affects a large percentage of our residents	A recent scrutiny topic where current recommendations have not yet been implemented
A persistent problem that is not being resolved e.g. identified through our complaints system	An issue that affects a very small minority that could be dealt with in another way
An area of good practice which could be copied	A topic where we have no powers or influence to change an outcome
A topic identified by a service for further research e.g. to understand the implications of new legislation on policies and practices	Where a service is starting a programme of improvement and where scrutiny would duplicate this work
A poorly performing Council service	A topic that is the subject of an Ombudsman Inquiry or internal investigation
A topic that Cabinet has asked Scrutiny to investigate e.g. prior to reports being brought to Cabinet for decision	Where the area suggested relates to quasi-judicial functions e.g. Planning, Licensing and Standards
The Council's response to external inspection reports	Where the topic is not timely – e.g. the situation is changing and will be resolved before the scrutiny review could be completed
A review to understand why a service is consistently overspent or underspent	Where the review has recently been undertaken by a partner e.g. North Yorkshire County Council