

## CHECKLIST: TO SUBMIT ITEMS TO THE SCRUTINY BOARD

**Name of item:**

What is the purpose of bringing the item to the Scrutiny Board? *(To brief Members is not enough)*

*Please tick the appropriate box*

1. For the Board to provide comments and/or suggest amendments to a draft Council policy or a proposed change in policy or service delivery to facilitate wider Member debate before it is considered by the Cabinet	
2. For the Board to consider the main issues and potential scope of a proposed topic for scrutiny review and to consider whether to commission the review	
3. For the Board to consider an area of Council/significant partnership/contractor/event underperformance by inviting managers, Portfolio Holder(s) and other stakeholders to give evidence, and to consider whether further investigation is required (e.g. through a scrutiny review)	
4. For the Board to examine an Executive decision (call-in)	
5. For the Board to consider Task Group reports and progress reports on adopted TG recommendations	
6. Other (please give details)	