

**PERSON SPECIFICATION**  
**Marina Operative (Whitby) and Seasonal Marina Operative (Whitby)**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Education and Key Knowledge</b>	<ul style="list-style-type: none"> <li>- A good level of general educational ability including mathematics and English</li> </ul>	<ul style="list-style-type: none"> <li>- Any previous vocational maritime qualifications or awards</li> <li>- Boat handling knowledge and skills</li> <li>- A knowledge of Whitby Harbour</li> </ul>
<b>Relevant Skills and Experience</b>	<ul style="list-style-type: none"> <li>- Experience of many kinds of manual labour</li> <li>- Experience of employment dealing with customers and/or general public</li> <li>- Experience of safe working practices</li> </ul>	<ul style="list-style-type: none"> <li>- Experience of leisure vessel activities</li> <li>- Experience of working in a marine environment</li> <li>- Previous experience of general maintenance and cleaning duties ensuring a safe working environment</li> <li>- Experience of handling and recording the taking of money</li> </ul>
<b>Key Competencies Communication</b>  <b>Customer Focus</b>  <b>Work Collaboratively</b>	<ul style="list-style-type: none"> <li>- Communicates effectively</li> <li>- Keeps others informed</li> <li>- Improves customer service</li> <li>- Understands and meets the needs of customers</li> <li>- Develops networks and works collaboratively</li> <li>- Is an effective team player with a practical hands on approach</li> </ul>	<ul style="list-style-type: none"> <li>- Promote a culture of openness and understanding</li> <li>- Develops the customer focused organisation</li> <li>- Builds an effective team</li> </ul>
<b>Special Requirements</b>	<ul style="list-style-type: none"> <li>- Willingness to obtain VHF radio certificate</li> <li>- Ability to handle and record monies taken</li> <li>- Ability to work as part of a small tight team</li> <li>- Ability to work on a flexible basis as required</li> <li>- Ability to work under own initiative</li> <li>- Enthusiastic team worker</li> <li>- Amenable to directives</li> <li>- Self motivated</li> </ul>	<ul style="list-style-type: none"> <li>- VHF radio certificate</li> <li>- Ability to deal face to face with harbour users and general public</li> <li>- Self confident</li> <li>- Honest and reliable</li> <li>- Well organised</li> <li>- Good sense of humour</li> <li>- Willing to learn new skills and undertake relevant training</li> </ul>
<b>Equality</b>	Acceptance of and commitment to the principles underlying the Council's Equal Opportunities Policy.	