

SCARBOROUGH BOROUGH COUNCIL

JOB DESCRIPTION

Environmental Services Cleansing & Parks

Designation: Temporary/Seasonal Environmental Services Operative

Summary

To work in a small team of Environmental Services Operatives within an area specified by the Operations Manager. The post holder could be based at various sites throughout the Borough and will assist in the maintenance and cleansing of a wide range of the Council's public places and open spaces.

To be responsible to the Area Team Leader for the following duties:-

Job Activities

1. To provide a wide range of duties connected with the delivery of Environmental Services, including:-
 - Grounds maintenance to include, but not restricted to, grass cutting, hedge cutting, pruning, seeding, planting, clearance of litter and leaves and general maintenance of public parks, playing fields, landscaped areas, highways and similar open spaces.
 - Street cleansing to include, but not restricted to, sweeping and litter picking from highways, bus shelters, beaches, car parks and other similar spaces, emptying of litter and dog waste bins, removal of weeds and removal of graffiti and fly tipping.
 - Public Convenience facilities to include, but not restricted to, cleaning and maintaining public conveniences on a daily basis using the appropriate chemicals and following Council procedures, the collection of admission fees, issuing receipts, handling and recording of cash when based at the Superloos, removal and disposal of potentially hazardous objects such as discarded needles.
 - Caretaking duties.
 - Waste collection.
2. Driving of Council vehicles and operation of Council plant and equipment. Ensuring that vehicles and plant are clean and in good working order, that you have the relevant licences and training and to undertake the relevant operator checks, completing all records and reporting defects.
3. Responsible for maintaining health, safety and welfare of self, other employees and members of the public ensuring adherence to safe working practices and procedures.

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4. Work to a high standard ensuring high quality workmanship and maintaining an acceptable level of productivity commensurate with skills and experience.
5. Completion of time sheets, defect reports and other records as required by the Operations Manager.
6. Represent Environmental Services in a manner conducive with the standards expected, including the carrying of an identity card and wearing of the uniform supplied. To communicate with customers, management team and members of the public in a polite manner, placing the highest possible emphasis on customer care and actively encourage customer involvement and feedback.
7. To participate in, if required to do so, a winter snow clearing and gritting service.
8. To participate in, if required to do so, a weed spraying service.
9. Any other duties as assigned by the Operations Manager.

This is not a complete statement of all duties and responsibilities of this post. It contains only the facts necessary to rate this standard job at the resultant responsibility level. The post holder will be expected to become involved in a range of work to enable Environmental Services to respond effectively to the requirements of the Council.