

Note / Memo

**HaskoningDHV UK Ltd.
Water & Maritime**

To: Appendix T - StAR
From: Emma Hick
Date: 09 September 2021
Copy:
Our reference: PB9388-RHD-ZZ-XX-NT-Z-0001
Classification: Project related
Checked by: [Click or tap here to enter text.](#)

Subject: Staithes Coastal Strategy - Project Steering Group Meetings

The role of the Project Steering Group (PSG) was to meet at nominally monthly intervals during the course of the project to review progress, make necessary high-level project decisions and steer the direction of the project.





















Meetings and discussions were held with key organisations from the PSG at appropriate stages during the project so that detailed information and views could be collated.

The PSG initially met at Scarborough Town Hall and subsequently at Staithes Village Hall, however this changed to online meetings due to the ongoing COVID-19 pandemic.

The PSG comprises representatives from:

- Scarborough Borough Council
- Royal HaskoningDHV
- Environment Agency
- Redcar and Cleveland Borough Council
- North York Moors National Park Authority
- Natural England
- National Trust
- Hinderwell Parish Council
- Staithes Harbour Commissioners

The table below provides details of all of the dates of the Project Steering Group Meetings held for the Staithes Coastal Strategy.

Date	Project Stage	Documents Provided for Discussion / Comment
8 th August 2019	Project Kick Off Meeting	
2 nd October 2019	PSG Meeting #1	
13 th November 2019	PSG Meeting #2	<ul style="list-style-type: none">  Technical Report #5 - Coastal Defences Overview - PSG2 only  RE_ Staithes Walkover Inspection Map - 360 Videos Links_pdf  PSG2 Long List of Options - PSG2 only  PSG Meeting 2 13_11_2019 Agenda  PSG Meeting 2 - Flood Risk  PB9388-RHD-ZZ-XX-DR-C-1002_Scarborough Asset Plan_S4_P01  PB9388-RHD-ZZ-XX-DR-C-1001_Redcar Asset Plan_S4_P01  PB9388-RHD-ZZ-XX-DR-C-1000_Overview Plan_S4_P01
27 th January 2020	PSG Meeting #3	<ul style="list-style-type: none">  PSG Meeting 3 27_01_2020 Agenda  Staithes Strategy Programme  Contacts Register  Long List of Options - PSG3 only  PSG Meeting 3 27_01_2020 Agenda  Technical Report #5 - Coastal Defences Overview - PSG3 only
9 th March 2020	PSG Meeting #4	Ownership of the breakwaters was discussed and an approach to how this would be dealt with agreed.
12 th April 2021	PSG Meeting #5	
10 th May 2021	PSG Meeting #6	<ul style="list-style-type: none">  Option C_5b_Phased Road Realignment  PSG Meeting 5 12042021 Minutes  PSG Meeting 6 10052021 Agenda  PSG Meeting 6 10052021 Minutes  Staithes Coastal Strategy_Programme_extended programme  Suggested approach to amending StAR with regards Cowbar Cottages PU19_1
10 th June 2021	PSG Meeting #7	
21 st July 2021	PSG Meeting #8	Draft StAR and SEA documents submitted to all PSG members on 03/08/2021 for comment.
01 st September 2021	PSG Meeting #9	