



A great place to live, work & play

Submitting a Notification of interest in a premises under the Licensing Act 2003

A person (which can include a business or company) with a property interest in any premises situated in the Borough of Scarborough may give notice of their interest under the Licensing Act 2003.

If you are the freeholder, leaseholder or occupier of a property which has a Premises Licence in accordance with the Licensing Act 2003, then you may notify us of that interest and we will advise you when an application is received in respect of those premises.

Registration is discretionary and not therefore a legal requirement, the notice will have effect for 12 months but a new notice can be given every year.

How to submit a Notification of interest

The original Notification of interest must be submitted to the Licensing Authority with the prescribed Fee (£21.00).



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SCHEDULE 1

Regulation 9

SCARBOROUGH BOROUGH COUNCIL
Licensing Services, Town Hall, St Nicholas Street, Scarborough, YO11 2HG

**Notification of an interest in premises
under section 178 of the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We (insert name of notifier) hereby give notice of my/our interest in the premises identified below for the purposes of section 178 of the Licensing Act 2003

Part 1 – Premises Details

| | |
|---|------------------|
| Postal address of premises or, if none, ordnance survey map reference or description | |
| | |
| Post town | Post code |

Name of applicant for, or holder of, premises licence of club applying for, or holding, club premises certificate (if known)

Premises licence/club premises certificate number (if known)

Part 2 – Details of my/our interest in the premises

I/We

Please tick ✓

- a) have a legal interest in the premises as freeholder or leaseholder
- b) am/are legal mortgagee in respect of the premises (within the meaning of the Law of Property Act 1925)
- c) am/are in occupation of the premises

I/We are

- a) an individual please complete section (A)
- b) a company please complete section (B)
- c) a partnership please complete section (B)
- d) an unincorporated association please complete section (B)
- e) other (for example, a statutory corporation) please complete section (B)

(A) DETAILS OF INDIVIDUAL

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

DETAILS OF SECOND INDIVIDUAL (IF APPLICABLE)

| | | | | | | | | | |
|---|--------------------------|----------------------|--------------------------|----------------------|--------------------------|----|--------------------------|-----------------------------------|--------------------------|
| Mr | <input type="checkbox"/> | Mrs | <input type="checkbox"/> | Miss | <input type="checkbox"/> | Ms | <input type="checkbox"/> | Other title (for example, Rev) | <input type="checkbox"/> |
| Surname | | | | First names | | | | | |
| <input type="text"/> | | | | <input type="text"/> | | | | | |
| Current postal address if different from premises address | | <input type="text"/> | | | | | | | |
| Post Town | <input type="text"/> | | | Postcode | <input type="text"/> | | | | |
| Daytime contact telephone number | | <input type="text"/> | | | | | | | |
| Email address (optional) | | <input type="text"/> | | | | | | | |

(B) DETAILS OF NON-INDIVIDUAL

Please provide name and registered address of notifier in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

| |
|---|
| Name |
| Address |
| Registered number (where applicable) |
| Description of applicant (for example, partnership, company, unincorporated association etc.) |
| Telephone number (if any) |
| E-mail address (optional) |

Please tick ✓ yes

I have made or enclosed payment of the fee

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS NOTIFICATION

Part 3 – Signatures (please read guidance note 1)

Signature of notifier or notifier’s solicitor or other duly authorised agent. (see guidance note 2). **If signing on behalf of the notifier please state in what capacity.**

Signature

Date

Capacity

For joint notifiers signature of 2nd notifier or 2nd notifier’s solicitor or other authorised agent. (Please read guidance note 3). **If signing on behalf of the notifier please state in what capacity.**

Signature

Date

Capacity

Contact Name (where not previously given or where it differs from the notifier) and address for correspondence associated with this notification (please read guidance note 4)

| | |
|----------------------------------|------------------|
| Post town | Post code |
| Telephone number | |
| E-mail address (optional) | |

Notes for guidance

1. The form must be signed.
2. A notifier’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
3. Where there is more than one notifier, both notifiers or their respective agents must sign the form.
4. This is the address we shall use to correspond with you about this notification and if a change is made to the register.

Acknowledgement by Scarborough Borough Council of receipt of this notification of an interest in the premises described in the notice by the person/persons identified in the notice dated this day of 20....

Signed for and on behalf of the authority