

Tourism and Culture
Filey Evron Centre
John Street
FILEY
YO14 9DW

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Booking Forms should be returned to;
The Evron Centre Manager
The Evron Centre
John Street
Filey
YO14 9DW

APPLICATION FOR THE HIRE OF THE EVRON CENTRE, CONCERT HALL, JOHN STREET, FILEY

This form must be signed and returned before a booking can be confirmed

Name of Organisation:	Purpose of Hire:
Promoter:	Nos Attending:
Address:	Dates Required:
Post Code:	Rooms Required:
Tel No:	
Email:	*Times Required:
	*(INCLUSIVE OF SET UP/CLEAR AWAY TIME)

***Please note: Parking spaces are for Permit Holders Only (Traffic Warden Patrolled)**

Will music be played? YES/NO. If YES – PRS Fees apply (see Hire charges)

Name and Address to which the account should be sent (if different from that shown above).

Data Protection Act 1998

Scarborough Borough Council is the data controller for the purposes of the Data Protection Act.

We will use the information you give in relation to the purchase of tickets to provide you with the goods or services you have requested.

We will not give information about you to anyone else, or use information about you for other purposes without your permission, unless required by law to do so.

If you have any query about or want access to personal information that we may hold, please write to:

The Data Protection Officer at Scarborough Borough Council, Town Hall, Scarborough, North Yorkshire,
YO11 2HG

Hire charges applicable 01/04/09 – 31/03/10	UNIT	UNIT CHARGE £		TOTAL COST
		COMMUNITY GROUP	BUSINESS/ COMMERCIAL	
CONCERT HALL Room only	Daytime (9am-6pm) per hour	15.75	23.63 (min 2 hours)	
CONCERT HALL Room only	Evening (6pm – 11.45pm) per hour	18.38	27.56 (min 2 hours)	
CONCERT HALL Room only	Day Rate (9am –5pm)	112.88	169.32	
CONCERT HALL Room only	24 Hours	167.48	251.21	
CONCERT HALL BADMINTON	Per hour	7.35	N/A	
*Additional PRS Fees @ 5% of hire fee + VAT (If you intend to play live/recorded music these fees apply)				
Total Amount Payable:				
Date:				
I/WE AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF HIRE Signature of Applicant:				
Receipt No:				
Invoice Ref No:				

The above charges are for room hire only.

Equipment charges:

Sound and stage lighting, along with technical assistance are available at appropriate charges. Please discuss individual requirements with the Centre Manager.

Please use the space below for any special requirements i.e. equipment or tables and a floor plan if you have a preferred seating arrangement.